

**MINUTES OF THE MEETING OF THE SYNDICATE**  
**HELD ON 19<sup>TH</sup> SEPTEMBER 2018.**

<b>Item</b>	<b>Subject</b>	<b>Section</b>
2018.676	Selection Committee minutes, if any. <b>Nil.</b>	
2018.677	Reporting the sanctioning of marginal increase of seats for P.G Programmes in Affiliated Colleges based on the resolution of the Admission Committee meeting held on 27/7/2018.  <b>Noted.</b>	<b>Acad.A</b>
2018.678	Reporting the matter of appointment of Dr.S.Gregory, as Director (in-charge), UGC-HRDC.  <b>Noted.</b>	<b>Acad.B</b>
2018.679	Reporting the matter of engagement of Asst. Professor (on contract) in the Dept. of Studies in English.  <b>Noted.</b>	<b>Acad.F</b>
2018.680	Reporting the matter of appointment of Asst. Professors (on contract) at the Centre for MBA, Nileshwaram, Centre for Management Studies, Mangattuparamba, Dept. of Teacher Education, Kasaragod and School of Pedagogical Sciences, Dharmasala.  <b>Noted.</b>	<b>Acad.F</b>
2018.681	Correction in the minutes of the Syndicate meeting held on 21/5/2018.  <b>Resolved to correct the name of faculty in the minutes of the meeting of Syndicate vide item No.2018.322, as Dr.S.Gregory, Faculty of Social Sciences instead of Faculty of Humanities.</b>	<b>Acad.F</b>
2018.682	Reporting the payment of Rs.4,14,810/- (Rupees Four Lakh Fourteen Thousand Eight Hundred and Ten only) to M/s.Hykon India (P) Ltd, Kannur, towards the cost of 20 KVA UPS (2 Nos) and 60 AH Battery (60 Nos).  <b>Noted .</b>	<b>PICO-A</b>
2018.683	Reporting the action taken by the Vice-Chancellor in having sanctioned the amount of Rs.2,82,039/- (Rupees Two Lakh Eighty Two Thousand and Thirty Nine only) towards the cost of lab equipment purchased for the Dept. of Chemistry.  <b>Noted .</b>	<b>PICO-A</b>

<b>2018.684</b>	Reporting the action taken by the Vice-Chancellor in having sanctioned an amount of Rs.7,23,354/- (Rupees Seven Lakh Twenty Three Thousand Three Hundred and Fifty Four only) towards the cost of Kitchen utensils and Electrical equipment purchased for the students mess at Mangattuparamba Campus.  <b>Noted .</b>	<b>PICO-A</b>
<b>2018.685</b>	Reporting the action of the Vice-Chancellor in having granted permission to place the purchase order with M/s.Radical Scientific Equipments Pvt Ltd, Ambala, for the purchase of a Research Microscope for the Dept. of Wood Science & Technology, at an amount of Rs.5,80,000/- (Rupees Five Lakh Eighty Thousand only)  <b>Noted .</b>	<b>PICO-A</b>
<b>2018.686</b>	Reporting the approval of the venture of developing portal/website for IQAC to create database by the three students of the IT Dept and sanctioned a sum of Rs.10,000/- (Rupees Ten Thousand only) as consultancy charges for designing of the portal/website for ratification.  <b>Noted and ratified.</b>	<b>IQAC</b>
<b>2018.687</b>	Reporting the matter of nomination of Sri.A.Nisanth, Member, Syndicate to the Purchase Committee and reconstitution of the Standing Committee of the Syndicate on General Affairs, Office & Staff.  <b>Noted.</b>	<b>Pl.D A</b>
<b>2018.688</b>	Reporting the matter of settlement of Interest Free Medical Advance of Rs.5,00,000/- sanctioned to late Sri.Haridas Thekkinapurayil, Section Officer, against the medical reimbursement claim of Rs.5,80,824/- and reimbursement of the balance amount of Rs.80,424/- sanctioned to his legal heir, Smt.Karthyayani.P.P, for ratification.  <b>Noted and ratified.</b>	<b>Pl.D A</b>
<b>2018.689</b>	Reporting the matter of settlement of advance of Rs.14,40,530/- (Rupees Fourteen Lakh Forty Thousand Five Hundred and Thirty only) sanctioned to Smt.Priya.T.K, Deputy Librarian (in-charge), Dr.HGCL for upgradation/subscription of e-resources/books to the Dr.HGCL for ratification.  <b>Noted and ratified.</b>	<b>Pl.D A</b>
<b>2018.690</b>	State Plan 2017-18 – Joint Seminar of Life Science Departments (RAMBB 2018) – depositing sponsorship amount in Convenor’s personal bank account – Ratified-Reported – Reg.  <b>Noted.</b>	<b>Pl.D C</b>

2018.691	Reporting the matter of changes made in the result of II Semester M.Phil (English) Degree (under Credit Based Semester System) Examination January 2012 (which has already been published) due to some error occurred while calculating the credits of the I Semester Exam.  <b>Noted and ratified.</b>	<b>EP-I</b>
2018.692	Reporting the action of the Vice-Chancellor and the Pro-Vice-Chancellor, when he was holding the charge of the Vice-Chancellor, in having sanctioned the payment to the printers towards the printing charges of question paper.  <b>Noted and ratified.</b>	<b>CEO</b>
2018.693	Reporting the action taken by the Vice-Chancellor in having sanctioned the expenditure amount for the conduct of the UG & PG Examinations (including SDE) April/May 2015 to April/May 2017.  <b>Noted.</b>	<b>EAC-I</b>
2018.694	Ratifying the action of the Vice-Chancellor in having sanctioned Rs.3,76,520/- (Rupees Three Lakh Seventy Six Thousand Five Hundred and Twenty only) towards Special Allowance to the members of Exam Special Cell.  <b>Ratified.</b>	<b>EG-I</b>
2018.695	Ratifying the action taken by the Vice-Chancellor in sanctioned Rs.1,02,950/- & Rs.3,80,700/- respectively towards Special Allowance and wages of persons engaged in various CV camps.  <b>Ratified.</b>	<b>EG-I</b>
2018.696	Reporting the action of the Vice-Chancellor in having sanctioned the amount of Rs.1,85,989/- (Rupees One Lakh Eighty Five Thousand Nine Hundred and Eighty Nine only) towards payment of advertisement charges in connection with Senate election.  <b>Noted.</b>	<b>Election Cell.</b>
2018.697	Reporting the expenditure incurred Rs.1,70,000/- (Rupees One Lakh and Seventy Thousand only) towards distribution of Cash Awards to the medal winners in the All India Inter University Championship 2017-18.  <b>Noted.</b>	<b>DPE</b>
2018.698	Reporting the matter of fixing the terms and conditions of service of Prof.P.T.Raveendran, in the post of Pro-Vice-Chancellor of the University.  <b>Noted.</b>	<b>Ad.A</b>

<b>2018.699</b>	Reporting the sanctioning of Rs.10,35,200/- (Rupees Ten Lakh Thirty Five Thousand Two Hundred only) towards wages of employees worked on contract/daily wage basis for the month of August 2018, in connection with Onam 2018.  <b>Noted.</b>	<b>Ad.B</b>
<b>2018.700</b>	Reporting the decision taken in the meeting with KELTRON held on 4/8/2018 to disburse salary with effect from 1/11/2018 as per Biometric Attendance Printouts and reports from Branch Heads concerned.  <b>Noted.</b>	<b>Ad.C</b>
<b>2018.701</b>	Reporting the details of electricity charges sanctioned for SAT Campus, Payyanur, Thalassery Campus and Mangattuparamba Campus.  <b>Noted.</b>	<b>Ad.C</b>
<b>2018.702</b>	Reporting the matter of payment of Rs.2,59,389/- (Rupees Two Lakh Fifty Nine Thousand Three Hundred and Eighty Nine only) towards advertisement charges to The Hindu & The Mathrubhumi dailies for P.G Dept. Admission Notification for the year 2018-19 for ratification.  <b>Noted and ratified. In future advertisement will be limited to English dailies.</b>	<b>Single Window Cell</b>
<b>2018.703</b>	Reporting the matter of the creation of Heads of Account to the new Plan Programme which received Administrative sanction from the Govt. during the financial year 2018-19.  <b>Noted.</b>	<b>Fin.B</b>
<b>2018.704</b>	Ratifying the action of the action taken by the Vice-Chancellor in having accorded sanction for the re-appropriation of fund to the Head MH-14-314 (A)-010 Remuneration to Guest Lecturers from the Head MH-47-347-010 Remuneration/TA/DA to Guest Faculty.  <b>Ratified.</b>	<b>Fin.B</b>
<b>2018.705</b>	Reporting the payment of Rs.4,15,440/- (Rupees Four Lakh Fifteen Thousand Four Hundred and Forty only) to M/s.Leo Steel Industries, Coimbatore, towards the cost of furniture (Office Table type III (60 Nos) and Office Chair type II (119 Nos) supplied in Kannur University Head Quarters & the payment of Rs.3,70,965/- (Rupees Three Lakh Seventy Thousand Nine Hundred and Sixty Five only) to M/s.Stallion Systems and Solutions Pvt Ltd, Kochi, towards the cost of 35 Nos. Barcode Scanners supplied in Exam Branch.  <b>Noted.</b>	<b>PICO-A</b>

2018.706	Request of Head of the Dept, School of Legal Studies, to waive off the penal interest and to exempt her from the refund of balance amount suggested by the Finance Branch after pre-audit and also to reimburse the amount spent over and above the advance sanctioned in connection with the BCI inspection conducted at SLS in August 2016.  <b>Resolved to waive and to reimburse the amount spent over and above the advance sanctioned.</b>	Acad.A
2018.707	To consider 1) The matter of remittance of Continuation of Provisional Affiliation fee (before the implementation of G.O (MS) No.55/2017/H.Edn dated 14/12/2017) by IHRD Colleges at par with the fee applicable to the Govt. colleges during 2017-18. 2) The matter of granting exemption to IHRD Colleges from remitting all fee applicable to Unaided colleges. 3) The request of Principal, CAS Neruvambram to exempt the college from remitting the fee for suspension of programme during 2017-18, in the light of G.O treating IHRD Colleges on par with Govt/Aided Colleges.  <b>Deferred for detailed study by the Standing Committees on Finance and Course in Affiliated Colleges.</b>	Acad.A
2018.708	Request of Director, St.Mary's Arts & Science College, Cherupanathady, to reduce the fee for shifting of the college to a bare minimum.  <b>Rejected.</b>	Acad.A
2018.709	Request from the Head, Dept. of Management Studies, Thalassery Campus, for sanctioning 5 additional seats each in General merit at CMS, Mangattuparamba, CMS Nileshwaram, and ICM Parassinikkadavu to give admission to the candidates who qualified the second KMAT Exam.  <b>Resolved to lift the item as the Syndicate has already taken a decision on the matter.</b>	Acad.A
2018.710	Approval of appointment of Dr.Ousephachan.K.V, as Principal, Nirmalagiri College, Kuthuparamba, on the basis of 'Seniority cum Fitness'.  <b>Resolved to inform the college authorities to forward the seniority list of teachers.</b>	Acad.B
2018.711	Placement/Promotion of Smt.Jisha.T.E, Lecturer, Computer Science, Mary Matha Arts & Science College, Mananthavady (to the post of Lecturer Senior Scale) under CAS of UGC.  <b>Approved.</b>	Acad.B

2018.712	Protection of pay in respect of Sri.Sony Augustine, Asst. Professor, Dept. of Studies in English, Thalassery Campus, reckoning his previous service at Sri.C.Achutha Menon Govt. College, Kuttanellur, Thrissur, on the same scale of pay.  <b>Approved.</b>	Acad.B
2018.713	Recommendations of the meeting of the Syndicate Standing Committee on Finance and Community College representatives regarding the matter of refixing the fee structure, its mode of collection and also the fee share of various community colleges.  <b>Approved.</b>	Acad.D
2018.714	Granting of Duty Leave/OD to Asst. Professors (on contract) of the University Teaching Depts – Framing Rules-reg.  <b>Resolved to grant duty leave/OD to Asst. Professor (on contract) by incorporating 5 days' provision and modifying the circular No.Acad.F4/6819/ SBSC/2008 Vol.II dated 20/5/2014.</b>	Acad.F
2018.715	Request submitted by the Co-ordinator, Kannur University Contract Lecturer's Union for the revision of the monthly remuneration of Assistant Professors on contract, as per G.O (Rt) No.1293/2018/H.Edn dated 4/7/2018.  <b>Deferred.</b>	Acad.F
2018.716	Creating two temporary posts of Hardware Technicians on contract basis in the University.  <b>Approved.</b>	Ad.B
2018.717	Proposal of Computer Programmer, for restructuring Computer Cell, with Vice-Chancellor's amendments to it, and also the matter of creating additional non-teaching posts in Project mode, in the Engineering and Computer wing.  <b>Resolved to approve the proposal of the Computer Programmer for restructuring the Computer Cell. Further resolved to engage Junior Programmer (3) and Data Entry Assistant (6) in project mode on contract basis. Also authorised Computer Programmer to identify three priority projects. Further resolved to contact start-up mission, Govt. of Kerala to explore the possibility of revamping the University's IT system within one week.</b>	Ad.B/ Computer Programmer
2018.718	Request of Sri.V.S.Anil Kumar, Director of Student Services (Retired), regarding discrepancies in sanctioning pensionary benefits.  <b>Resolved to constitute a Syndicate Sub-Committee comprising Dr.V.P.P Mustafa (Convenor), Dr.P.Omana and Sri.M.C.Raju to study the matter.</b>	Ad.B

2018.719	Request from the Head, Dept. of Zoology, to appoint a Laboratory Attendant on daily wage basis in the dept.  <b>Resolved to appoint for 90 days.</b>	Ad.E
2018.720	The issue related with the attendance in respect of Smt.Sony.I.S, a candidate for the Ph.D final examination-Recommendation of the Standing Committee on CRLP – Approval sought – reg.  <b>Approved.</b>	RD Exam
2018.721	Request for registration to Ph.D programme of the year 2011-12 in Anthropology in respect of Smt.Suma.T.R, who had completed the coursework in 2013.  <b>Resolved to modify the Syndicate resolution No.2018.642 and resolved to grant Ph.D registration with effect from 1/12/2012. Also resolved to grant permission to submit Ph.D preliminary thesis on or before 31<sup>st</sup> December 2018 and to grant extension of time for the submission of final thesis with prescribed fee.</b>	RD
2018.722	Granting conversion of registration from Full-time to Part-time in respect of Sri.Sarath Ravi, who has been appointed as Adhoc Asst. Professor at Govt. Engg. College, Kannur, wef 1/8/2018.  <b>Granted.</b>	RD
2018.723	Request of Smt.Indu John.P, Part-time Research Scholar in Malayalam for condoning the delay in submitting the Ph.D final thesis for a period of one more year from 6/8/2018 to 5/8/2019.  <b>Condoned.</b>	RD
2018.724	Request of Smt.Shajitha.P.P, Part-time Research scholar in Malayalam for condoning the delay in submitting the Ph.D final thesis for a period of one more year from 4/8/2018 to 3/8/2019.  <b>Condoned.</b>	RD
2018.725	i. Granting Part-time Ph.D registration to Sri.Anwar Muhyiddeen K A. ii. Granting change of Supervising Teacher from Dr.Joseph Kacharayil to Dr.Rages John.  <b>Resolved to grant Part-time Registration to Sri.Anwar Muhyiddeen.K.A under the supervision of Dr.Joseph Kacharayil. Also resolved to treat the date of joining the coursework programme as the date of registration.</b>	RD

2018.726	Request of Smt. Bijitha.P.K, Full-time Research Scholar in Life Science for condoning the delay in submitting the Ph.D final thesis for a period of one more year from 13/8/2018 to 12/8/2019.  <b>Condoned.</b>	<b>RD</b>
2018.727	Condoning the delay in submitting the final thesis of Ph.D in respect of Sri.Abdul Razak.K, Part-time Research scholar in Education for a period of one year from 4/7/2018.  <b>Condoned.</b>	<b>RD</b>
2018.728	Proposal submitted by Dr.U.Faisal, University Entrepreneurship Co-ordinator, Thalasssery Campus, for setting up testing centre of Fab Lab at Mangattuparamba Campus .  <b>Approved.</b>	<b>DSS</b>
2018.729	Request of SFI related to the conduct of College Union Elections in Affiliated Colleges.  <b>Resolved to authorise DSS to give direction to all Colleges to conduct College Union Election in Presidential mode as per the earlier U.O. Further resolved to seek explanation from the colleges for violating the U.O.</b>	<b>DSS</b>
2018.730	Recommendations of BASG meeting held on 4/4/2018 and 15/5/2018.  <b>Approved.</b>	<b>DSS</b>
2018.731	Levy of fee for Bonafide Studentship Certificate, NORKA and Embassy attestation etc, from Govt. organisations – details of actual expenses incurred for issuance of certificates – submitted as per resolution No.2018.510.  <b>Resolved to seek clarification from the Govt.</b>	<b>EG-I</b>
2018.732	Recommendation of the Standing Committee of Syndicate on Examination and Discipline to reject the request from Smt.Vidya.S.S for reconsideration of the matter regarding the wrong entry of marks in the marksheet of a candidate.  <b>Approved.</b>	<b>Ex.X</b>
2018.733	Minutes of the meeting of the Standing Committees of the Syndicate on General Affairs, Office & Staff and Finance regarding the decision of KSAD to recover the penal interest from the Registrar.  <b>Approved.</b>	<b>Single Window Cell.</b>

2018.734	Review the Malayalam version of the Annual Report 2017 and to consider its approval.  <b>Approved.</b>	<b>PI.D B</b>
2018.735	UGC XII Plan GDA – SC/ST Service Components – IRA, Remedial Coaching & Molecular Training – Dept. of Molecular Biology – Waiving of Penal interest Rs.62,435/- - Reg.  <b>Resolved to defer for detailed study by the Standing Committee on Finance.</b>	<b>PI.D C</b>
2018.736	Proposal for the establishment of 30 Smart Class rooms in various campuses.  <b>Resolved to approve the proposal for establishing 30 Smart Classrooms in various campuses of the University.</b>	<b>PICO-A</b>
2018.737	Proposal for the purchase of 287 Desktop Computers for various Academic Departments and Administrative Offices.  <b>Resolved to purchase 71 Computers for Examination Branch and 40 for Non-Examination Branches as per G.O (Ms) No.18/2017/ITD dated 23/7/2017. Resolved to defer the matter of purchasing Computers for Teaching Departments and Campus Offices for detailed study by the Standing Committees on Finance and IT.</b>	<b>PICO-A</b>
2018.738	Minutes of the hearing committee held on 11/7/2018 and consequent reports of the examiners- Dr.M.Lineesh and Sri.Dinesh.T regarding distribution of wrong question papers contrary to the syllabus prescribed to them, to the students of NAM College, Kallikkandy and Khansa Womens College, Kumbala, at the I Semester Examination November 2017.  <b>Deferred.</b>	<b>ES-II</b>
2018.739	Restarting of Paramedical PG Courses at School of Health Sciences, Palayad and the request of Sri.Sasikumar, F/o Gayathri S.Kumar for the refund of fees paid for M.Sc Medical Biochemistry courses at Palayad.  <b>Resolved to seek opinion from the Govt. of Kerala.</b>	<b>Acad.D</b>
2018.740	Request of Sri.Jomy Jose to reconsider his case and to revoke the punishment imposed upon him for delinquency.  <b>Resolved to approve the minutes of the meeting of the Standing Committee of the Syndicate on Examination held on 6/8/2018.</b>	<b>Ex.X</b>

2018.741	Reporting the appointment of Asst. Professors (on contract) in 18 Teaching Departments / Centres.  <b>Noted.</b>	<b>Acad.F</b>
2018.742	Complaint from Dr.Rathnakara.M, the member of Board of Studies in Kannada (Cd) relating to the inclusion of non-Kannada expert in the Board of Studies, Kannada (Cd).  <b>Resolved to authorise the Syndicate Sub-committee comprising of Sri.A.Nisanth (Convenor), Dr.P.Omana and Dr.Wilson V A to study the matter and other specific complaints if any. Further resolved to intimate the Hon.Chancellor, the corrections, if any, within two weeks.</b>	<b>Acad.C</b>
2018.743	Award of Degrees in PG/UG Courses.  <b>Awarded. (Appendix-I)</b>	<b>EG-I</b>
2018.744	Award of Degrees in Professional courses.  <b>Awarded. (Appendix –II)</b>	<b>EG-I</b>
2018.745.	Appointment of Data Entry Assistants in EAc-I and EAc-II Sections.  <b>Resolved to appoint one on contract basis for a period of 90 days.</b>	<b>EAc-II</b>
2018.746	Recommendations of the tenth report of Environmental Committee.  <b>Approved.</b>	<b>Acad.C</b>
2018.747	<b>Report of DSS on flood relief activities undertaken by the College is noted with appreciation. Further resolved to authorise the Vice-Chancellor to send Letter of Appreciation to the colleges co-operated with relief work.</b>	<b>DSS</b>
2018.748	<b>Reported the matter of Implementing the orders of Hon'ble Chancellor in the appeal petition filed by 4 employees.</b>	<b>Ad.A</b>
2018.749	<b>Reported the matter of re-constitution of Internal Complaints Committee (ICC) as per UGC regulations.</b>	<b>Pl.D A</b>

2018.750	Resolved to approve the proposal submitted by the Controller of Examination as part of the Examination Reforms and smooth conduct of Examination. (Appendix-III)	EG-I
2018.751	In order to strengthening the CV camps, the Syndicate resolved to purchase Printer (10 Nos), Barcode Scanner (27 Nos), 8 Port Switch (10 Nos), Wireless Internet facility (10 Nos) and Power Extension Code (12 Nos). Further resolved to purchase 27 laptops, if the same cannot be hired.	PICO O/o CE
2018.752	Resolved to fix sitting fee as per Govt. rules for subject experts nominated to various committees/interviews from institutions not affiliated to Kannur University.	Ad. Branch.
2018.753	Resolved to approve the request of Kannur University Employees Union to implement the Circular No.Ad.C2/18586/2015 dated 15/2/2016 issued by the University and Circular No.e-537408/CDN4/16/GAD dated 28/12/2017 issued in the Secretariat in the matter of implementing Bio-metric Attendance System in the University.	Ad.C/Pl.D B
2018.754	Resolved to engage an Assistant on contract basis for attending works of IQAC at the office of the IQAC Director, Mananthavady Campus.	Ad.A
2018.755	Resolved to accept the report submitted by the Monitoring Committee of Self-financing Colleges in the matter of dismissal of 8 teachers from MIC College, Chattanchal.	Acad.A
2018.756	Resolved to subscribe the Association of Commonwealth Universities Membership for the year 2018-19.	Pl.D A
2018.757	Resolved to approve the amendment in Ordinance related to the workload and staff pattern of teaching staff of Arts & Science College and Training College (Chapter XIII, Pages 20-23)m in tune with G.O (MS) No.93/2018/H.Edn. dated 9/5/2018.	Acad.A
2018.758	Resolved to modify the date of notification of MCA Examination in Colleges and ITECs as detailed below.  I Semester : 25/9/2018. III Semester : 10/12/2018. IV Semester : 20/5/2019. V Semester : 10/12/2018.	EG-I

<b>2018.759</b>	<b>Resolved to modify the Subject part of the Syndicate resolution No.2018.598 dated 10/8/2018 by adding 'Assistant Director' along with Assistant Professors.</b>	<b>Acad.F</b>
<b>2018.760</b>	<b>Resolved to modify the Subject part of the Syndicate resolutions 2018.610 and 2018.611 dated 10/8/2018 by replacing the word 'advance' with 'reimbursement'.</b>	<b>EAc-I</b>
<b>20108.761</b>	<b>The above minutes are read and confirmed.</b>	

**Sd/-**

**VICE-CHANCELLOR**