

PLD/E5/19650/2025
29.06.2026

I. Scope of Work

Kannur University invites Expression of Interest in sealed cover from Empanelled Architects to prepare architectural/land development drawing, estimate, BOQ, tender document of new proposals and to assist in obtaining necessary certifications, including building permits, lift inspections and fire safety clearances for the University Buildings from the relevant departments.

II. Eligibility Criteria

1. Applicant must be an architectural consulting firm or practicing Architect involving in rendering architectural and engineering design services for infrastructure project with minimum of five(5) years of experience with relevant license

The lead Partner/Firm/Company should be a(an) architectural/planner/designer consultant /firm/company registered in India and the credentials and experience of the lead architect/planner/ designer consultant/firm/ company / registered in India with Council of Architecture, India alone will be considered for the purpose of Evaluation of their EOI cum Eligibility Bid.

Applicants must have at least one functional office in Kannur in operation for the preceding at least five(5) years from the date of the submission of the EOI offer.

Applicants should not be under liquidation, court receivership or similar proceedings.

1.2 Annual Turnover:

Applicant shall have minimum annual turnover of Rs.One(1) crore as per audited financial results of at least three(3) of the preceding financial years from the date of the submission of the EOI offer. For the purposes of turnover only the ' fee' received on account of relevant consulting services shall be considered.

III. Work Experience:

The Applicant must have rendered architectural and engineering design services for educational institutions/universities/public sector buildings including restructuring/renovation of existing buildings.

Work done for Industry and/or other reputed organizations shall be considered only if proper documentary proof like income tax deductions at source made by such organizations for the



respective works is furnished to corroborate the facts, along with a certificate from client.

'Building works 'for above purposes means permanent buildings with two or more floors with all Building shell and interiors works including but not limited to all services, utilities, electrical, HVAC, internal landscaping, parking, façade lighting, Green Building Certification etc.

The decision of the Institute for considering eligibility shall be final and binding. No reasons shall be furnished for rejecting eligibility.

Failure to meet the Primary Eligibility Criteria as listed in this document will render the EOI offer to be summarily rejected.

Applicants should ,in their own interest, furnish complete documentary evidence in support of the legal status of the firm or self by way of registered partnership deed, registration deed under Companies Act, sole proprietorship etc., copies of work orders, work completion certificates, experience certificate of personnel, TDS certificates, solvency certificate from Banker, and Balance sheets and Profit and Loss accounts statement audited by Chartered Accountant in support of their eligibility.

References and certificates from various organizations as submitted should be signed by an officer not below the rank of Executive Engineer / Under Secretary in the case of Government Department, and General Manager in case of private bodies.

Applicants are required to file an affidavit on a non-judicial stamp paper of Rs.200/-so as to authenticate the facts as stipulated in these paragraphs.

The applicant should prepare all relevant drawings (Architectural, structural, interior etc.) for the existing buildings, buildings which are under construction and new buildings in all the campuses under Kannur university and are to be submitted to the local authority and liaisoning until obtaining the certificate.

Applicants shall explicitly mention all contracts with the state/central government that are in arbitration/dispute if any and shall provide details of all such cases as a separate annexure.

The University reserves the right to complete the primary eligibility check based on details furnished in the application without seeking any additional information

IV. Submission of Expression of Interest

The rate for the aforesaid to be based on your consultancy **fee per sqm** based on the nature of work. The Expression of interest should be submitted in a sealed cover super scribing the name as "**Expression of Interest from Empanelled Architects** "



V. Visit to Site

The Empanelled Architects/Agency/Special Agency/consultant before submitting Expression of Interest for the work shall ensure that, they have visited the Site and satisfied about the site conditions for the work and for logistics and smooth flow of work men, and materials as well as permission from Authorities for this purpose.

The travelling expenses to Kannur University Office and the project sites by Agency/ consultant/ Special Agency /consultants or their representatives to be engaged by The Agency/consultant, shall be borne by the Agency/consultant themselves.

VI. General Conditions

- i. Incomplete, late, and conditional offers will be summarily rejected.
- ii. Registrar, Kannur University reserves the right to reject any or all the offers without any reason whatsoever.
- iii. The Contractor/Agency/Special Agency/consultant should fulfill the above mentioned eligibility criteria (proof of each to be submitted).
- iv. Offers in sealed cover containing required documents should reach the Registrar Kannur University on or before 20.07.2026 3 p.m .

The EOI will be opened on the same day at 3:30 p.m in the Office of the Registrar, Kannur University

Further details in this regard can be obtained on all working days from the following address in person by phone.

1. Assistant Executive Engineer(civil) Ph: 8075703896
2. Website:www.kannuruniversity.ac.in

The Expression of interest in sealed envelope shall be addressed to The Registrar Kannur University-Civil Station PO Kannur-670002 Kerala

sd/-

Registrar

