

(Abstract)

Modified Regulations for UG Programmes -- Choice Based Credit Semester System(OBE) -- under Private Registration and Guidelines for Evaluation of Assignments -- w.e.f 2020- - Implemented- - Orders issued.

ACADEMIC C SECTION

Acad/C5/1912/2019

Dated: 26.03.2022

- Read:-1. U.O.No.Acad.C5/1912/2019 dtd 31.05.2021
2. U. O No. Acad C5/1912/2019 (1) Dated 24.11.2021
3. Minutes of the meeting of Standing Committee of the Syndicate on Course, Research, Library and Publication and the Standing Committee of the Syndicate on Distance Education, held on 08.03.2022
4. Resolution of the Syndicate held on 11.03.2022 vide item No. 2022.165

ORDER

- 1.As per paper read (1), the Regulations for UG Programmes (CBCSS-OBE) under Private Registration 2020 admission were implemented and certain modifications were effected to the same as per paper read(2)
2. Subsequently,, as per the paper read (3), a combined meeting of Standing Committee of Syndicate on CRLP, and Standing Committee of Syndicate on Distance education held on 08.03.2022, resolved to recommend certain additions and modifications to the existing regulations governing UG Programmes under Private Registration. Further recommended that the Internal Evaluation of UG Programmes under Private Registration on the basis of Assignments may be limited to first and second semester of 2020 admission and to opt objective type test for internal evaluation from third semester onwards for 2020 admission and for all semesters of 2021 admission onwards. Also recommended that the evaluation of Assignments of UG programmes under Private Registration of 2020 admission shall be done by Examination branch, as in the case of project evaluation of Distance Education UG Programmes.
3. As per paper read(4) above, meeting of the Syndicate held on 11.03.2022 vide item No. 2020.165, resolved to approve the recommendations in the minutes of aforementioned meeting.
4. The Vice Chancellor, after considering the matter in detail and in exercise of the powers of the Academic Council conferred under Section 11 (1) Chapter III of Kannur University Act 1996 accorded sanction to implement the modified Regulations for the UG programmes (CBCSS-OBE) under Private Registration, [applicable w.e.f 2020 admission] & to report the matter to the Academic Council,
- i) Internal Evaluation of UG Programmes under Private Registration on the basis of Assignments shall be limited to first and second semester of 2020 admission.***
- ii) Objective type test shall be opted for internal evaluation from third semester onwards for 2020 admission, and for all semesters of 2021 admission onwards.***
- iii) The evaluation of Assignments of UG programmes under Private Registration of 2020 admission shall be done by Examination branch, as in the case of project evaluation of Distance Education UG Programmes.***
- 5.The modified Regulations for UG Programmes under Private Registration CBCSS-OBE implemented w.e.f 2020 and guidelines, are appended with this U.O.and uploaded on the University website (kannuruniversity.ac.in)
- 6.The U. O. read as paper (1)& (2) above stands modified to this extent.




Sd/-
BALACHANDRAN V K
DEPUTY REGISTRAR (ACAD)
For REGISTRAR

To: The Director, SDE

Copy To: 1.The Exam Branch (through PA to CE)
2. PS to VC/PA to PVC/PA to R/PA to CE/DR & AR (SDE)

3. IT Cell (to upload in website)
4.DR/AR-1 Acad

Forwarded / By Order


SECTION OFFICER



KANNUR UNIVERSITY

Annexure 1

Regulations For Choice Based Credit and Semester System For Under Graduate Programme under Private Registration (in OBE – Outcome Based Education – system) (Modified)

1. TITLE, APPLICATION AND COMMENCEMENT

- 1.1 These regulations may be called “Kannur University Regulations for Choice Based Credit and Semester System for Under-Graduate Programme under Private Registration 2020-21 (in OBE – Outcome Based Education – system).(Modified)
- 1.2 The regulations provided herein shall apply to all Private Registration First Degree (under-graduate) programmes coming under the Faculties of Humanities, Social Sciences, Language & Literature, Commerce and Management Studies.
- 1.3 These regulations shall come into force with effect from the academic year 2020-21 onwards.
- 1.4 These regulations shall apply to all U G Programmes under Private Registration.
- 1.5 The physical infrastructure available with the Directorate of Distance Education shall be utilised for candidates under private registration scheme.
- 1.6 Once the University Distance Education Directorate receives UGC approval for continuing distance programme, , the above Private Registration candidates shall have options to switch over to the Distance education mode of the University, subject to conditions.
- 1.7 When the Kerala State Sree Narayana Guru Open University becomes operational, the Private Registration system shall be dispensed with.

2. DEFINITIONS: In these regulations, unless the context otherwise requires:

- 2.1 ‘**Complementary Elective Course**’ (CEC) means a course which is generally related to the core course which supplements the core course, (traditionally referred to as complementary course)
- 2.2 ‘**Common course**’ means a course that comes under the category of courses, including compulsory English Common Courses(ECC) and Additional Common Courses(ACC) and a set of General Awareness Courses(GAC) applicable for Language Reduced Pattern (LRP) programmes, a selection of which is compulsory for all students undergoing undergraduate programmes.
- 2.3 ‘**Core course**’ (CC) means a compulsory course in a subject related to a particular degree programme which may include Discipline Specific Elective Course(s) (DSEC).
- 2.4 ‘**Course**’ means a segment of subject matter to be covered in a semester.
- 2.5 ‘**Credit**’ (C) is a unit of academic input measured in proportion to course contents assigned to a course.

2.6 **‘Credit Point’ (CP) of a course** is the value obtained by multiplying the grade point (GP) by the credit (C) of the course: $CP = GP \times C$.

2.7 **Credit Point (CP) of a semester** is the product of SGPA of that semester and the total credit load of that semester.

$$CP = SGPA \times \text{Credit of the semester}$$

2.8 **‘Cumulative Grade Point Average’(CGPA)** is the value obtained by dividing the sum of credit points in all the courses taken by the student for the completed semesters by the total number of credits acquired so far and shall be rounded off to three decimal places.

$$CGPA = \frac{\text{Sum of the Credit Points secured in completed semesters}}{\text{Total Credit for the completed semesters}}$$

2.9 **‘Duration of programme’** means the time period required for the conduct of the programme. The duration of an under graduate degree programme shall be six semesters distributed in a period of three academic years.

2.10 **‘General Awareness Course’** means a course that comes under the category of those programmes in which English Common Course and Additional Common Course are limited to first and second semesters (compulsory for all students undergoing LRP /similar programmes).

2.11 **‘Generic Elective course’** means a course which can be opted by a student in fifth semester of the programme at her/his choice from other disciplines apart from her/his Core subject (GEC) , (traditionally referred to as open course)

2.12 **Grade Card** means the official record of student’s performance, awarded to her/him. Each letter grade is assigned a **‘Grade Point’** (GP) which is an integer indicating the numerical equivalent of the broad level of performance of a student in a course. **“Grade Point”** means point given to a grade on the scale as provided under clause 9.

$$\text{Grade Point} = \left(\frac{\text{Total marks awarded}}{\text{Total Maximum marks}} \right) \times 10$$

2.13 **‘Improvement course’** is a course registered by a student for improving her/his performance in that particular course.

2.14 **‘Letter Grade’** or simply ‘Grade’ in a course is a letter symbol (A⁺, A, B, C, D, E, and F). Grade means the prescribed alphabetical grade awarded to a student based on her/his performance in various examinations. The Letter grade that corresponds to a range of CGPA is given in clause 9

2.15 **‘Overall Grade Point Average’ (OGPA)** is the value obtained by dividing the sum of credit points in all the semesters taken by the student for the entire programme by the total number of credits in the entire programme and shall be rounded off to three decimal places. OGPA is the final grade point average after completing six semesters.

2.16 **‘Programme’** means the entire course of study and examinations for the award of an under graduate degree.

2.17 **‘Semester’** means a term consisting five months including examination days

- 2.18 **'Semester Grade Point Average'** (SGPA) is the value obtained by dividing the sum of credit points obtained by a student in various courses taken in a semester by the total number of credits in that semester. SGPA shall be rounded off to three decimal places. SGPA determines the overall performance of a student at the end of a semester.

SGPA = Sum of the Credit Points of the courses for the semester/ Sum of the Credits for the Semester.

- 2.18 ***Words and expressions'*** used and not defined in this regulation but defined in the Kannur University Act and Statutes shall have the meaning assigned to them in the Act and Statute.

3. ADMISSION

- 3.1. Eligibility Basic Qualification for under graduate programme is a pass in plus 2 or equivalent course recognised by respective boards of Govt. of Kerala or Universities.
- 3.2 Formalities for Private registration shall begin in the month of June every academic year.
- 3.3 Admission, academic and non academic matters concerning private registration students shall be executed through the Distance education directorate of the University.
- 3.4 Fee as prescribed by the University from time to time shall be levied. Fee once remitted shall not be refunded if the candidate discontinues the course. If the candidate fails to remit fee within the stipulated period, fine/superfine shall be penalized as per University rules.
- 3.5 An identity card shall be issued to all candidates admitted to the programmes. Candidates shall produce the identity cards when asked for verification. Candidates can keep the identity cards with them till the end of the programme. If the identity card is lost, one time duplicate may be issued on levying fee.
- 3.6 Candidates who have already passed Bachelor degree examinations from this University or other recognised University/institution are eligible to seek admission to UG programme afresh under this regulations in a different subject if they are otherwise eligible.
- 3.7 Candidates who have already registered, but have not successfully completed Graduation from this University or other recognised University/institution are eligible to seek admission to UG programme afresh under this regulations in the same subject or in a different subject, if they are otherwise eligible, subject to the cancellation of registration already obtained for the discontinued UG programme
- 3.8. Those candidates who have discontinued an Under Graduate programme as a regular student of colleges affiliated to this University, may be permitted to successfully complete the same Under Graduate programme under this regulation if the same Under Graduate programme with same scheme and syllabus are offered under private registration scheme, after admitting such candidates to the semesters in which s/he discontinued the programme.. Such candidates must have registered for the examinations of all previous semesters. In such cases, the results of the semester

passed including internal Evaluation ,will be carried over to finalise the results. In all other cases, such candidates shall appear for examinations of all courses under private registration scheme as the candidate of the respective year of admission to which such candidates are included. Conduct certificate issued by the college shall also be produced along with TC at the time of admission. Candidates expelled from colleges for misconduct are not eligible for admission under this provisions.

- 3.9 Those candidates who have been awarded BCom degree of this University or BCom degree of other University/Institution recognised as equivalent thereto, may be permitted to appear for Elective Papers of Cooperation of BCom programme under this regulations .Such candidates may be registered for examination along with third year batch of the academic year concerned and they shall take the examinations of all elective courses in Cooperation distributed in III and V semester in November session and those of IV and VI semesters in March session in one academic year. Successful candidates under this provisions may be issued certificate of BCom additional cooperation signed by the Controller of Examinations.
- 3.10 No separate minimum intake shall be prescribed for Generic Elective Courses.
- 3.11 No maximum age limit for admission to the UG programme.
- 3.12 Candidates admitted to UG programmes under this Regulation will not be issued Transfer Certificate from the School of Distance education on completion/discontinuation of their programmes. Admission Registration/Cancellation details affixed in on the Transfer Certificate and Qualifying Certificate /Grade Cards of the candidate submitted for admission shall be treated as details in lieu of Transfer Certificate . Examination Cancellation Memo may be issued by the Examination Branch if requested by the candidates.

4. PROGRAMME STRUCTURE

- 4.1 Undergraduate Programmes such as BA, B.Com, BBA shall be offered under Private Registration.
- 4.2 The syllabus prescribed for UG programmes in affiliated colleges shall be followed for UG Programmes under Private Registration. Internal Evaluation shall be conducted as per the guidelines prescribed in this regard. The UG programme under private registration shall be conducted semester wise as per the schedule prescribed by the Controller of Examinations from time to time.
- 4.3 **Duration:** The duration of an under graduate programme shall be six semesters inclusive of days of examinations distributed over a period of three academic years. Candidates shall successfully complete the programme within a maximum period of six years of the registration to the first semester after that registration granted for the entire programme will automatically get cancelled .Examination registration granted to a candidate for a semester will automatically get cancelled after three years from registration.

- 4.4 **Courses:** The under graduate programme shall include four types of courses, viz., Common Courses (Code A), Core courses (Code B), Complementary elective courses (Code C) and Generic Elective course (Code D).
- 4.5 **Course code:** Each course shall have a unique alphanumeric code number, which includes abbreviation of the semester number (1 to 6) in which the course is offered, the code of the course (A to D), of the subject in three letters and the serial number of the course (01, 02, 03 etc). Course code will be centrally generated by the Board of Studies of the university. For example 2A03ENG represents a Common English course of serial number 03 offered in the second semester and 2B02PHY represents Core course of serial number 02 offered in the second semester in Physics programme. *A particular complementary elective course in a semester should have same code with same credit even though it is offered for different programmes.*
- 4.6 **Common courses:** Every under graduate student shall undergo 10 common courses (Total 38 credits) **chosen from a group of 14 common courses listed below, for completing the programme:**
1. English Common Course I
 2. English Common Course II
 3. English Common Course III
 4. English Common Course IV
 5. English Common Course V
 6. English Common Course VI

 7. Additional Common Course I
 8. Additional Common Course II
 9. Additional Common Course III
 10. Additional Common Course IV

 11. General Awareness Course I
 12. General Awareness Course II
 13. General Awareness Course III
 14. General Awareness Course IV
- General awareness courses shall be designed by the Board of Studies concerned.
- The common course 1 to 6 and General Awareness Course 11 to 14 will cover aspects of Ability Enhancement Course (AEC) and Skill Enhancement Course (SEC) based on the directives from Supreme Court, High Court, Central/ State/Local Governments/ other Agencies, the Kerala State Higher Education Council etc from time to time.
- 4.7 **Core courses:** Core courses are the courses in the main subject of the degree programme chosen by the student.
- 4.8 **Complementary Elective courses:** Complementary Elective courses cover one or two disciplines that are related to the core subject to supplement it and are distributed in the first four semesters.
- 4.9 **Generic Elective Courses:** There shall be one Generic Elective Course in the fifth semester.

- 4.10 **Credits:** Each course shall have certain credits. For passing the degree programme the student shall be required to achieve a minimum of 120 credits of which 38 shall be for common course (22 for English Common Courses; 16 for common additional languages other than English). In the case of LRP Programmes 14 credits for common English courses, 8 credits for Additional common courses and 16 credits for General Awareness courses. Minimum credits required for core, complementary elective and Generic Elective courses put together are 82. However the credits to be set apart for the core and complementary elective courses shall be decided by the Board of Studies concerned. The maximum credits for a course shall not exceed 5.

5 CREDIT DISTRIBUTION

5.1 FOR BA PROGRAMME (Total Credits= 120)

Common Courses	(Total Credits: 38=22 + 16)
Six English Common Courses*:	4 x 4 Credits = 16 +
	2 x 3 Credits = 6

	22

(*In first four semesters)

*Includes **Ability Enhancement Course (AEC) and Skill Enhancement Course (SEC)**

Four **Additional Common Courses**:** 4 x 4 Credits= **16**

(**In first four semesters)

Core Course (Total Credits = **64**)

Number of courses and their respective credits can be decided by the respective Board of Studies.

These courses include **Discipline Specific Elective Courses (DSEC)**

(Credits may be four, three, and two as the BOS decides)

Complementary Elective Courses	(Total Credits = 16)
First Complementary Elective Courses (2):	2 x 4 Credits = 8 +
Second Complementary Elective Courses (2):	2 x 4 Credits = 8

	16

Generic Elective Course (Total Credits = **2**)

There shall be one Generic Elective Course for every programme.

One **Generic Elective Course**: Credit=2

5.2 FOR B.Com / BBA/ BBM/other LRP PROGRAMMES (Total Credits= 120)

Common courses	(Total Credits: 38=14 + 8+16)
Four English Common Courses* :	2 x 4 Credits = 8 +
	2 x 3 Credits = 6

	14

(*In first two semesters)

Two Additional Common Courses**	2 x 4 Credits= 8
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**In first two semesters)

Four General Awareness Courses*** :	4 x 4 Credits= 16
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(***Includes **Ability Enhancement Course (AEC) and Skill Enhancement Course (SEC)**)

Core Course (Total Credits = **64**)

Number of courses and their respective credits can be decided by the respective Board of Studies.

These courses include **Discipline Specific Elective Courses (DSEC)**

(Credits may be four, three, and two as the BOS decides)

Complementary Elective Courses (Total Credits = **16**)

4 **Complementary Elective Courses**: 4x 4 Credits = **16**

Generic Elective Course (Total Credits = **2**)

There shall be one Generic Elective Course for every programme.

Generic Elective Course: Credits= **2**

6. BOARD OF STUDIES AND COURSES

6.1 Each course shall have an alpha-numeric code and title of the course. The code gives information on the Subject, the Semester number and the serial number of the course.

6.2 The scheme of examination and model question papers are to be prepared by the Board of studies

6.3 Board of Studies should analyse the question papers of previous examinations.

- 6.4 Board of Studies should make the changes in the syllabi and text books in consultation with the teachers.
- 6.5 Different types of questions shall possess different marks to quantify their required analysis. Maximum marks can vary from course to course depending on their comparative importance.

7. EXAMINATION

- 7.1 The Controller of Examinations shall conduct Examination for Private registration candidates from time to time. The preliminary process of sorting applications for first semester examination shall be done by the Distance Education Department and shall be handed over to exam Branch for further proceedings. Examination applications of other semesters shall be received in the Examination Branch directly from the candidates.
- 7.2 Odd and even semester examinations shall be conducted along with regular candidates in a synchronised manner. Odd semester University examinations for private registration shall be completed just before the commencement of subsequent even semester examination of Regular candidates. All even semester examination of private registration candidates shall be conducted along with that of the regular batch. In case of any unforeseen practical difficulties, the Controller of Examinations, with the approval of the Vice Chancellor, may schedule the examinations separately for candidates registered under private registration scheme. Examination session for Odd semester shall be November and those of even semester shall be April. A candidate who fails to register for University Examination shall not be permitted to move to next semester
- 7.3 Examinations shall be conducted with the support from affiliated, Govt., aided colleges. Remuneration to the teaching and non teaching staff for the smooth conduct of these exams shall be more attractive than that offered to such duties in connection with regular exams. Home valuation /Centralised valuation shall be opted for evaluation of semester examinations.
- 7.4 **Improvement:** Improvement of courses in a particular semester can be done once. The student shall avail the improvement chance in the succeeding year along with subsequent batch. If the candidate fails to appear for the improvement examination after registration, or if there is no change in the results of the improvement examination, the mark/grade obtained in the first appearance will be retained. Candidates may be permitted to cancel their improvement registration/appearance if applied before the publication of results, and after that application for cancellation shall not be permitted. There shall be no improvement chance for internal evaluation, project/viva voce/practical. The internal marks already obtained will be carried forward to determine the new grade/mark in the improvement examination.
- 7.5 **External Viva-voce**, if any, shall be conducted along with the practical examination/project evaluation.
- 7.6 There shall be no supplementary examinations. For reappearance/improvement the students shall appear along with students of subsequent admissions as and when the examinations are conducted by the University.
- 7.7 Only those candidates registered for a semester examination will be permitted to register for the subsequent semester examinations. Those candidates who could not

register for a semester examination due to health reasons will be granted token registration by the Controller of Examinations on producing a medical certificate from a registered medical practitioner stating absence on medical grounds. Application for token registration shall be submitted to the Controller of Examinations within one month after the last examination. (In case of first semester, application shall be routed through the Director, School of Distance Education). This facility of token registration is allowed only once during the entire programme.

8. EVALUATION:

8.1 Course Evaluation:

The evaluation scheme for each course shall contain two parts

- a) Internal Evaluation (IE)
- b) End Semester Evaluation (ESE)

20% weightage shall be given to the Internal Evaluation (IE) and 80% weightage shall be for the End Semester Evaluation (ESE)

8.2 **Internal Evaluation (IE):** Internal evaluation of the candidate shall be based on assignment or viva voce or objective type test for each course (20%) as may be decided from time to time.

8.3 The conduct and evaluation of the above components of Internal Evaluation shall be regulated as per the detailed guidelines prescribed in this regard.

8.4 End Semester Evaluation (ESE)

End Semester Evaluation carries 80% of total marks. The End Semester Evaluation in theory courses are to be conducted with question papers set by external experts. The evaluation of the answer scripts shall be done by examiners appointed by the University based on a well-defined Scheme of valuation and answer keys provided by the University. After the End Semester Evaluation only marks are to be entered in the answer scripts. Marks secured for End Semester Evaluation only need be communicated to University. All other calculations including grading are done by the university with the support of the Chairperson of Board of Examiners. The End Semester Evaluation in practical courses shall be conducted by two examiners appointed by the University. End Semester Evaluation of all semesters will be conducted through home valuation/ in centralised valuation camps immediately after the examination. All question papers shall be set by the university.

8.5 **Project Evaluation:** Every student of a UG Programme shall have to work on a project (credit of which shall be decided by the concerned Board of Studies). Projects shall be submitted in the last week of sixth semester. Belated and incomplete projects will not be entertained. Project evaluation shall be conducted at the end of sixth semester as per the general guidelines or by the guidelines framed by the Board of Studies concerned:

- 1) External Examiners will be appointed by the University from the list of VI semester Board of Examiners in consultation with the Chairperson of the Board.
- 2) The chairman of the VI semester examination should form and coordinate the evaluation teams and their work..
- 3) In the case of courses with practical examination, project evaluation shall be done along with practical examinations.

- 4) Chairman Board of Examinations, may at his discretion, on urgent requirements, make certain exception in the guidelines for the smooth conduct of the evaluation of project.
- 5) Submission of the Project Report and presence of the student for viva are compulsory for Internal Evaluation. No marks shall be awarded to a candidate if she/he fails to submit the Project Report for End Semester Evaluation.
- 6) The student should get a minimum of 40% marks for a pass in project.
- 7). There shall be no improvement chance for the Marks obtained in the Project Report.
- 8) In an instance of inability of obtaining a minimum pass mark as required under clause 7, the project work shall be redone, and the report may be re submitted along with the subsequent exams.

9. GRADING:

- 9.1 Indirect Grading System based on the scale specified in clause 9.2 is used to evaluate the performance of students.
- 9.2 Indirect grading system shall be adopted for the assessment of a student's performance in a course(both IE and ESE) Each course is evaluated by assigning marks with a letter grade (A⁺, A, B, C, D, E and F) to that course by the method of indirect grading. Mark system is followed instead of direct grading for each question. For each course in the semester, letter grade, grade point and percentage of marks are introduced in the indirect grading system with scale as per guidelines given below:

% of Marks (CE+ESE)	Grade	Interpretation
90 and above	A+	Outstanding
80 to below90	A	Excellent
70 to below80	B	Very Good
60 to below 70	C	Good
50 to below 60	D	Satisfactory
40 to below 50	E	Pass
Below 40	F	Failure

- 9.3 Evaluation (both IE and ESE)is carried out using Mark system .The grading on the basis of a total IE and ESE marks will be indicated for each course. Each letter grade is assigned a '**Grade point**' (GP) which is a point given to a grade on the scale as envisaged under clause 9.2 and is obtained using the formula:

Grade Point = (Total marks awarded / Total Maximum marks) x 10.

- 9.4 'Credit point' (CP) of a course is the value obtained by multiplying the grade point (GP) by the credit (C) of the course

$$\text{CP} = \text{GP} \times \text{C}$$

A minimum of grade point 4 is needed for the successful completion of a course.

- 9.5 A candidate securing not less than 40% of aggregate marks of a course with not less than 40% in End Semester Evaluation (ESE) and not less than 10% in Internal Evaluation (IE) separately shall be declared to have passed in that course. A minimum of grade point 4 with letter grade E is needed for the successful completion of a course.
- 9.6 Appearance for Internal Evaluation (IE) and End Semester Evaluation (ESE) are compulsory and no grade shall be awarded to a candidate if she/he is absent for CE/ESE or both.
- 9.7 After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below.

$$\text{SGPA} = \frac{\text{Sum of the Credit Points of all courses in a semester}}{\text{Total Credits in that semester}}$$

Semester Grade Point Average' (SGPA) is the value obtained by dividing the sum of credit points obtained by a student in the various courses taken in a semester by the total number of credits in that semester. SGPA determines the overall performance of a student at the end of a semester.

For the successful completion of a semester, a student should pass all courses in that semester. However, a student is permitted to move to the next semester irrespective of SGPA obtained.

SGPA shall be rounded off to three decimal places.

- 9.8 The **Cumulative Grade Point Average** (CGPA) of the student is calculated at the end of each semester. The CGPA of a student determines the overall academic level of the student in each stage of the programme. CGPA can be calculated by the following formula:

$$\text{CGPA} = \frac{\text{Sum of Credit Points of all completed semesters}}{\text{Total Credits acquired}}$$

CGPA shall be rounded off to three decimal places.

- 9.9 At the end of the programme, the overall performance of a candidate is indicated by the Overall Grade Point Average. Overall **Grade Point Average (OGPA)** of the student is calculated at the end of the programme. The OGPA of a student determines the overall academic level the student in a programme and is the criterion for classification and ranking the students. OGPA can be calculated by the following formula

OGPA = Sum of Credit Points obtained in all semesters of the programme / Total Credits (120)

OGPA shall be rounded off to three decimal places.

An overall letter grade for **OGPA** for the entire programme shall be awarded to a student after completing the entire programme successfully. Over all letter grade based on OGPA and conversion of Grades into classification shall be in the following way.

Grade range OGPA	Overall Letter Grade	Classification
9 - 10	A+	First class with Distinction
8 - 8.999	A	
7 - 7.999	B	First class
6 - 6.999	C	
5 - 5.999	D	Second class
4 - 4.999	E	Pass
Below 4	F	Fail

9.10 The Percentage of marks based on OGPA is calculated by multiplying them by 10.

Percentage in two decimal places = [OGPA in three decimal places] x 10

9.11 Those candidates who pass all the courses prescribed for a programme shall be declared to have successfully completed the programme and eligible for the degree. Minimum OGPA required for the successful completion of the degree programme is 4. In the event a candidate fails to secure pass in any course in a semester, consolidation of SGPA and CGPA will be made only after obtaining pass in the failed course in the subsequent appearance, as envisaged in clause 9.5.

9.12 A student who fails to secure a minimum mark for a pass in a course is permitted to write the examination along with the subsequent batch.

9.13 **Moderation:** Moderation shall be decided by the concerned Board of examiners subject to the Statistics of marks made available from the Examination branch and as per the prescribed guidelines.

9.14 **Revaluation:** In the new system revaluation is permissible. The prevailing rules and regulations of revaluation are applicable to KUCBCSSUG2019.

10. GRADE CARD

- 10.1 The University shall issue to the students grade/marks card (by online) on completion of each semester, which shall contain the following information:
- a) Name of University
 - b) Month and Year of examination
 - c) Title of Under-Graduate Programme
 - d) Semester concerned
 - e) Name and Register Number of student
 - f) Course Code, Title and Credits of each course opted in the semester
 - g) Continuous Evaluation marks, End Semester Evaluation marks, total marks, Grade point (G), Credit point and Letter grade in each course in the semester
 - h) The total credits, total credit points and SGPA in the semester (corrected to three decimal places)
 - i) Percentage of total marks and CGPA separately.
- 10.2 The **final Grade/mark Card** issued at the end of the final semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. The final grade card shall show the percentage of total marks, OGPA (corrected to three decimal places) and the overall letter grade of a student for the entire programme. The final grade/mark card shall also include the grade points and letter grade of common course, core courses, complementary elective courses and generic elective courses separately. If the students are in need of separate grade card of each semester for the purpose of higher studies, the same shall be issued on attestation by the Controller of Examinations / Joint Registrar/ Deputy Registrar/ Assistant Registrar after levying the prescribed fee.

11. AWARD OF DEGREE

- 11.1 For the successful completion of all the courses (common, core, complementary elective and generic elective courses) a candidate has to secure minimum E grade as provided in clause 9. Satisfying the minimum credit 120 and securing minimum OGPA 4 shall be the minimum requirement for the award of degree.
- 11.5 SDE shall ensure the distribution of certificates/mark lists to private registration candidates, with the support of affiliated colleges/examination centres.

12. MONITORING OF THE PROGRAMME AND GRIEVANCE REDRESSAL MECHANISM

- 12.1 **University level:** There shall be a Grievance Redressal Committee under the chairmanship of Pro-Vice Chancellor, and Director, SDE as convenor, with Convenors of Standing Committees of the Syndicate on Examinations, and Student Welfare, Controller of Examinations, Director of Student Services and University Union Chairperson as members to consider the complaints/appeal from students with regard to Evaluation or any other matter coming under the purview of these regulations.

13. TRANSITORY PROVISION

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of three year from the date of coming into force of these regulations, have the power to make provisions by order to address any issues arising out of the implementation of these regulations for solution of which no provisions are explicitly provided in these regulations. All such decisions taken by the Vice Chancellor shall be reported to the Academic Council and the Syndicate.

14. REPEAL AND SAVING

The Regulations issued as per UO No Acad/C5/1912/2019 dated 31-5-2021 is hereby repealed. Notwithstanding such repeal, anything done or any action taken under the said regulations be deemed to have been done or taken under this Regulations.

KANNUR UNIVERSITY VISION AND MISSION STATEMENTS

Vision: To establish a teaching, residential and affiliating University and to provide equitable and just access to quality higher education involving the generation, dissemination and a critical application of knowledge with special focus on the development of higher education in Kasargode and Kannur Revenue Districts and the Manandavady Taluk of Wayanad Revenue District.

Mission:

- To produce and disseminate new knowledge and to find novel avenues for application of such knowledge.
- To adopt critical pedagogic practices which uphold scientific temper, the uncompromised spirit of enquiry and the right to dissent.

- To uphold democratic, multicultural, secular, environmental and gender sensitive values as the foundational principles of higher education and to cater to the modern notions of equity, social justice and merit in all educational endeavours.
 - To affiliate colleges and other institutions of higher learning and to monitor academic, ethical, administrative and infrastructural standards in such institutions.
 - To build stronger community networks based on the values and principles of higher education and to ensure the region's intellectual integration with national vision and international standards.
 - To associate with the local self-governing bodies and other statutory as well as non-governmental organizations for continuing education and also for building public awareness on important social, cultural and other policy issues.
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KANNUR UNIVERSITY
PROGRAMME OUTCOMES (PO)

PO 1.Critical Thinking:

- 1.1. Acquire the ability to apply the basic tenets of logic and science to thoughts, actions and interventions.
- 1.2. Develop the ability to chart out a progressive direction for actions and interventions by learning to recognize the presence of hegemonic ideology within certain dominant notions.
- 1.3 Develop self-critical abilities and also the ability to view positions, problems and social issues from plural perspectives.

PO 2.Effective Citizenship:

- 2.1. Learn to participate in nation building by adhering to the principles of sovereignty of the nation, socialism, secularism, democracy and the values that guide a republic.

- 2.2. Develop and practice gender sensitive attitudes, environmental awareness, empathetic social awareness about various kinds of marginalisation and the ability to understand and resist various kinds of discriminations.
- 2.3. Internalise certain highlights of the nation's and region's history. Especially of the freedom movement, the renaissance within native societies and the project of modernisation of the post-colonial society.

PO 3.Effective Communication:

- 3.1. Acquire the ability to speak, write, read and listen clearly in person and through electronic media in both English and in one Modern Indian Language
- 3.2. Learn to articulate, analyse, synthesise, and evaluate ideas and situations in a well-informed manner.
- 3.3. Generate hypotheses and articulate assent or dissent by employing both reason and creative thinking.

PO 4.Interdisciplinarity:

- 4.1. Perceive knowledge as an organic, comprehensive, interrelated and integrated faculty of the human mind.
- 4.2. Understand the issues of environmental contexts and sustainable development as a basic interdisciplinary concern of all disciplines.
- 4.3. Develop aesthetic, social, humanistic and artistic sensibilities for problem solving and evolving a comprehensive perspective



Annexure III.

Guidelines for the evaluation of Assignments/Viva Voce/Objective Type Test for Internal Evaluation of the UG and PG programmes under private registration scheme with effect from 2020-21 academic year.

1. Internal Evaluation (20%) of each course of UG and PG programmes under Private Registration Scheme shall be based on any one of the following components as may be decided by the University and notified by Director, SDE from time to time in the beginning of each semester.

i. Assignments, or

ii. Viva voce, or

iii. Objective Type Test .

Submission and evaluation of Assignments

2. Director, SDE shall make necessary arrangements for the question papers being prepared for assignment, submission of assignments by candidates, and evaluation.

3. The Director, SDE shall collect the questions for answering assignments from the chairperson, Board of Studies concerned or from an expert approved by the Vice Chancellor if the former is not in office or due to his inconvenience.

4. There shall be atleast four short answer/essay questions to be answered out of eight questions, for each assignments of each course . Questions shall be prepared covering the syllabus of the course concerned.

5. No grade shall be awarded for a course if the candidate fails to submit the assignment even if the candidate appeared for the End Semester Examinations. If a candidate is unable to submit the assignment in a semester concerned within the stipulated period, s/he will be permitted to submit the same along with subsequent batch after levying fine to be fixed by the Vice Chancellor.

6. Questions for answering assignments, with instructions on how to submit the same, shall be made available on University website after admission/registration of candidates is over, or after commencement of each semester period. The candidates shall be informed of the dates of submission of assignments via notification on website/press release/email.

7. Questions for all assignments shall be prepared and revised each year.

8. Candidates shall write answer neatly in own handwriting. Typed assignments or assignments sent via mail shall not be accepted. Differently abled candidates who are unable to write assignments in own handwriting due to his inconvenience, shall obtain permission from the Director, SDE, on submission of a request with copy of disability certificate, to submit typed assignment or submit assignment using scribe. Candidates shall be advised NOT to simply reproduce the exact extracts from books/notes/internet for answering questions in assignments. Candidates shall answer questions in their own words. If the assignments of two or more candidates

are found to be similar/identical on the basis of report of suspected Case of Malpractice from the evaluator, the Director, SDE, shall place the matter before the Standing Committee of the Syndicate on examinations and Discipline for appropriate consideration, along with the remarks of the chairperson BOS or expert who prepared the questions.

9. Answer may be written in either in English or in Malayalam, except in the case of languages other than English.

10. Only A4 size paper shall be used for assignments and shall not be written on undersized or thin paper. Answers shall be written neatly and legibly using a pen in blue or black ink, and not using pencil. A 1.5" margin may be left on the left in an assignment.

11. Assignment of each course of a semester shall be answered on a separate sheet e.g assignment of 'English Common Course' and that of 'Additional Common Course' shall not be written on the same sheet in continuation. Separate sheet shall be used.

12. A cover sheet in the following format shall be used and attached for each assignment.

KANNUR UNIVERSITY

Private Registration Programme

ASSIGNMENT COVER SHEET

(Separate cover sheet shall be used for each course)

Name of the Programme:

Semester details :

Name of the Course (conventionally referred to as paper):

Roll/Register number of the candidate :

Total number of pages of assignment.

For Office Use Only.

13. Assignments shall be evaluated by the teachers/course coordinators appointed by the Director, SDE from a panel approved by the Vice Chancellor. Details of the

evaluators so appointed shall be communicated to the Controller of Examinations for arranging uploading of marks online. Assignments may be evaluated considering, among other things, the contents, idea, logical sequence, and innovative idea presented.

14. The Controller of Examinations shall make necessary arrangements for uploading of marks of assignments by the evaluators once the evaluation is over. The marks awarded on evaluation of assignments shall be uploaded online by the evaluator on the dates fixed by the Controller of Examinations. Assignments submitted by candidates before and after evaluation shall be kept in safe custody in the office of Director, SDE for a period of one year from the date of publication of results of the semester concerned. Print out of the marks uploaded/original mark sheet shall be handed over to the Controller of Examinations for safe custody for the above period.

Viva Voce

15. Internal Assessment on the basis of Viva Voce shall be conducted by an examiner appointed by the Controller of Examinations as per the schedule prescribed by the Director, SDE. The marks shall be submitted to the Controller of Examinations.

Objective Type Test

16. Internal Assessment on the basis of objective type test examinations with multiple choice questions shall be conducted by the Controller of Examinations along with End Semester Examinations of the course concerned.

17. There shall be no revaluation for assignments/Viva Voce/Objective Type Test. No complaint or grievance redressal request regarding Internal Evaluation shall be entertained after one month of publication of results.

