



# KANNUR UNIVERSITY

(PM USHA-B SECTION)

TEL : 0497 2715321, 0497 2712584

email: registrar@kannuruniv.ac.in, sopmub@kannuruniv.ac.in

## TENDER NOTICE

PMU-B/BIII/25233/2025

22.11.2025

Sealed tenders with superscription “**Supply of Spine Label Sticker Paper**” are invited from eligible, reputed, and bonafide agencies for the supply of Spine Label Sticker Paper for the various Libraries, Kannur University (Under PM USHA Scheme), in accordance with the Specifications and Schedule detailed below. The rate quoted should be inclusive of all taxes, delivery charges and other charges. The Registrar, Kannur University reserves the right to accept or reject any tender without assigning any reason thereof.

|                                                            |                                                                                 |
|------------------------------------------------------------|---------------------------------------------------------------------------------|
| TENDER NOTICE NO                                           | PMU-B/BIII/25233/2025                                                           |
| NAME OF WORK                                               | Supply of Spine Label Sticker Paper                                             |
| EMD                                                        | ₹ 1,500/-                                                                       |
| TENDER SUBMISSION FEE                                      | ₹ 472/- (Including 18% GST of ₹72/-)                                            |
| MODE OF PAYMENT                                            | Demand Draft                                                                    |
| LAST DATE AND TIME FOR RECEIPT OF TENDER                   | 08.12.2025, 03.00 PM                                                            |
| DATE AND TIME OF OPENING TENDER                            | 08.12.2025, 03.30 PM                                                            |
| ADDRESS OF THE OFFICER TO WHOM TENDERS ARE TO BE SUBMITTED | The Registrar, Kannur University, Civil Station (PO), Thavakkara, Kannur-670002 |



**SPECIFICATIONS & QUANTITY**

| Sl. No. | ITEM                      | QUANTITY | SPECIFICATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------|---------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Spine Label Sticker Paper | 30,000   | <b>Color</b> – Bright White<br><b>Packaging Type</b> – Packet<br><b>Face</b> – Premium<br><b>Adhesive</b> – Premium pre-cut & Self-adhesive multipurpose labels for inkjet, laser & copier- super fine quality<br><b>Dimension</b> – 38 mm x 21 mm (W x H)<br><b>Thickness</b> - 157 ± 5 gsm<br><b>Net quantity</b> -100 N per packet<br><b>Labels Per Sheet (LPs)</b> – 65 Labels<br><b>Product Material</b> –Uncoated wood free Paper<br><b>Paper Size</b> – 210 x 297 mm (L x W) |

**DELIVERY LOCATION**

KANNUR UNIVERSITY  
THAVAKKARA CAMPUS,  
CIVIL STATION P.O,  
KANNUR, KERALA - 670 002

**TERMS AND CONDITIONS**

**Tender form and General Conditions can be downloaded from University website [www.kannuruniversity.ac.in](http://www.kannuruniversity.ac.in).**

The acceptance of Tenders will be subject to the following conditions:

1. The Tender Fee and EMD should be remitted by way of Demand Draft drawn in favour of the Finance Officer, Kannur University, payable at Kannur.
2. The bidder should send, along with his tender, a preliminary agreement executed and signed in Kerala Stamp Paper of value of Rs. **200/- (Format Available in the University Website)**.
3. The rate tendered should be inclusive of all taxes and charges for delivery of items at the Department.
4. The bidders shall keep their rate firm for a period of 90 Days.
5. The bidder should have GST registration and the copy of the certificate shall invariably be attached with the tender documents.
5. The successful bidder shall, before signing the agreement and within the period specified in the



letter of acceptance of this tender, deposit a sum equivalent to **5% of the value of the contract as Security Deposit.**

7. The payment will be made through the account only after the delivery and on proper presentation of the bills(in original and duplicate) along with advance stamped receipt specifying the letter of acceptance number and date. No advance payment will be made.
8. Tender Schedule is Attached as Annexure-1



Prof. (Dr.) Joby K Jose  
Registrar

To,

- (i) Notice Board
- (ii) University Website
- (iii) Dr. Hermann Gundert Central Library



**ANNEXURE-1**

**TENDER SCHEDULE**

| Item                                         | Quantity | Unit Price (Including GST) | Total Amount<br>(Including GST) |
|----------------------------------------------|----------|----------------------------|---------------------------------|
| Spine Label Sticker<br>Paper                 | 30000    |                            |                                 |
| Sum Total (Including GST):<br>(Rupees .....) |          |                            |                                 |

Signature:

Name, Address, Email ID & Contact Number of the Tenderer:

Place & Date:



REGISTRAR

