



KANNUR UNIVERSITY

(PM USHA-B SECTION)

TEL : 0497 2715321

[email: registrar@kannuruniv.ac.in](mailto:registrar@kannuruniv.ac.in), sopmub@kannuruniv.ac.in

TENDER NOTICE

No.PMU-B/BI/16599/2025

Kannur, 08.08.2025

Sealed tenders with superscription "**Supply and Installation of SketchUp Studio(Instructor) Software**" are invited from eligible, reputed, and bonafide agencies for the Supply and Installation of SketchUp Studio(Instructor) Software for the Department of Wood Science and Technology, Kannur University (Under PM USHA Scheme), in accordance with the Technical Specifications and Schedule detailed below. Tender should reach the Registrar, Kannur University, Civil Station PO, Kannur - 670002 on or before **3PM, 22 -08-2025** and the tenders will be opened at **4 PM on the same day**. The Registrar, Kannur University reserves the right to accept or reject any tender without assigning any reason thereof.

| | |
|----------------------------------|---|
| TENDER NOTICE NO | No.PMU-B/BI/16599/2025 |
| NAME OF WORK | Supply and Installation of SketchUp Studio(Instructor) Software |
| EMD | ₹ 1,500/- |
| TENDER SUBMISSION FEE | ₹ 472/- (Including 18% GST of ₹72) |
| MODE OF PAYMENT | Demand Draft |
| BID SUBMISSION END DATE AND TIME | 22 -08-2025, 03.00 PM |
| BID OPENING DATE AND TIME | 22 -08-2025, 04.00 PM |

TECHNICAL SPECIFICATIONS AND LOCATION TO SUPPLY

1. **Item:** SketchUp Studio (Instructor) Annual License
2. **Quantity:** 20 Nos.
3. **License Type:** Annual subscription, per user.
4. **Platform:** Windows desktop version.
5. **Included Features:** All features of SketchUp Pro, Scan Essentials, Revit Importer, LayOut, Style Builder, advanced visualization tools, photoreal rendering support, access to cloud services & updates during the subscription period.
6. **Licensing Terms:** Annual subscription, renewable yearly, includes upgrades & updates during the subscription period.
7. **Vendor Eligibility:** Must be an authorized SketchUp distributor/reseller in India.
8. **Delivery Requirements:** Supply of licenses with activation details, Installation/activation

instructions, Support contact for license management

9. **Compatibility Requirement:** Software must be compatible with existing departmental systems having Intel i5 processor; 4 GB RAM; 1 TB HDD; Integrated graphics; Windows 10 (64-bit) operating system
10. **Delivery Location:** Department of Wood Science and Technology, Mangattuparamba Campus, Kannur University.

TERMS AND CONDITIONS

Tender form and General Conditions can be downloaded from University Website www.kannuruniversity.ac.in.

The acceptance of Tenders will be subject to the following conditions:

1. The Tender Fee and EMD should be remitted by way of Demand Draft drawn in favour of the Finance Officer, Kannur University, payable at Kannur.
2. The bidder should send, along with his tender, a preliminary agreement executed and signed in Kerala Stamp Paper of value of Rs.200/-**(Format Available in the University Website)**.
3. The rate tendered should be inclusive of all taxes and charges for delivery and installation of items at the Department.
4. The bidders shall keep their rate firm for a period of 90 Days.
5. The bidder should have GST registration and the copy of the certificate shall invariably be attached with the tender documents.
6. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of this tender, deposit a sum equivalent to **5% of the value of the contract as Security Deposit**.
7. The payment will be made through the account only after the delivery, testing and on proper presentation of the bills(in original and duplicate) along with advance stamped receipt specifying the letter of acceptance number and date. No advance payment will be made.
8. Tender Schedule is Attached as Annexure -1



REGISTRAR

ANNEXURE-1

TENDER SCHEDULE

| Item | Quantity | Unit Price (Including GST) | Total Amount (Including GST) |
|--|---------------------|----------------------------|---------------------------------|
| SketchUp Studio(Instructor) Software Annual Licence | 20 users Licence | | |
| Sum Total (Including GST): (Rupees.....) | | | |

Signature:

Name, Address, Email ID & Contact Number of the Tenderer:

Place & Date:


REGISTRAR

