KANNUR UNIVERSITY

(Purchase and Inventory Control Office 'B' Section)

No. PICO/PICO B4/22676/2024 **Dated**

RE- TENDER NOTICE

Sealed competitive tenders are invited for a per-copy contract for 26 nos HP A3 photocopiers installed at various sections of Kannur university, Thavakkara Campus for a tenure of one year. Tenders should reach the office of the undersigned not later than November 02, 2026, at 3 p.m. Tenders will be opened on the same day at 4 p.m. Tender forms and general conditions can be downloaded from the university website, www.kannuruniversity.ac.in.

TENDER SCHEDULE

TENDER NOTICE NUMBER	PICO/PICO B4/22676/2024
NAME OF WORK	Per copy contract of HP A3 photocopiers for One Year
TENDER SUBMISSION END DATE AND TIME	**02.11.2026, 3PM**
TENDER OPENING DATE AND TIME	**02.11.2026, 4PM**

The acceptance of Tenders will be subject to the following conditions:

1. A sum of **Rs. 700 + 84 (GST 12%)** towards the cost of tender forms and a **sum equivalent to 1% (rounded to nearest rupee) towards EMD Rs.3500/-,** should be remitted by way of Demand Draft drawn in favour of the Finance Officer, Kannur University payable at SBI South Bazar Branch or Kannur Branch of other Nationalized or Scheduled bank.
2. The tenderer should send along with his tender an agreement executed and signed in Kerala Stamp Paper of value of **Rs. 200/-(Rupees Two Hundred Only)**
3. The rate quoted should be inclusive of GST and all other charges, if any. The base rate, GST charges and other charges, if any, should be furnished separately.
4. The firm shall have valid GST registration and shall furnish the copy of registration certificate along with tender documents
5. The tenderers shall keep their rate firm for a period of **Twelve months**
6. **The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 5% of the value of the contract by way of Demand Draft drawn in favour of the Finance Officer, Kannur University payable at SBI South Bazar Branch or Kannur Branch of other Nationalized or Scheduled bank, as security for the satisfactory fulfilment of the contract. The amount remitted as EMD will be adjusted towards security deposit, in respect of accepted Tender.**
7. The Registrar, Kannur University reserves the right to accept or reject the tenders without assigning any reason.

TIN Number 32AAAGK0152J1ZT

REGISTRAR *(i/c)*

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