PICO/ B2/6266/2026

KANNUR UNIVERSITY

(PICO B SECTION)

Tel:04972715246

NOTICE INVITING Re e -TENDER

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The Registrar(i/c), Kannur University invites e-tender in Two Bid System (Two cover) for the supply and Installation of Token Kiosk with CPU and Video Wall **for Amenity Centre, Thavakkara Campus, Kannur,** from original equipment manufacturers or authorized distributers/dealers as per the technical specifications and schedule given below. The rate quoted should be inclusive of all taxes, installation charges and other charges. The Registrar(i/c), Kannur University reserves the right to accept or reject the tenders without assigning any reason thereof. The list of equipment/accessories proposed to be purchased, including its quantity and specifications are furnished in the schedule of items given below. Since this is an e-tender, only those bidders who have enrolled in the http://etenders.kerala.gov.in portal with their own Digital Signature Certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

TENDER SHEDULE

E-Tender ID	
Name of work	Supply and installation of Token Kiosk with CPU and Video Wall (For details please see Tender Schedule)
Tender notice number	PICO/ B2/6266/2026
Tender ID	2026_knrU_874074
Last date for receipt of Tender	20.11.2026,11.00 AM
Date and time of tender opening	21.11.2026, 11.00 AM
EMD	₹9225
Tender fee(Including GST)	₹2200/-
All the MSMEs with Udyog Aadhar Registration working within the State of Kerala will be exempted from the payment of Tender fee and EMD. Manufactures those supplies their own products/services only be considered MSMEs for Tender fee/EMD exemption	
Place of supply and installation	Amenity Centre, Thavakkara Campus, Kannur

SPECIFICATION AND DESCRIPTION OF THE EQUIPMENT

Sl.No	Item	Qty.
1	Repair, service & replacement of panel with rearrangement of 2*2 Video wall	3 no.
2	Repair of kiosk with CPU replacement.	2 nos.
3	4K Android Box	1 nos.
4	Integration Charges	1 no

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Terms and Conditions

1.Tender fee and EMD for items should be remitted through SBI Internet banking/ online NEFT transaction . All payments including EMD should be made through online.

MSMEs with Udyog Aadhar registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises ***working within the State of Kerala*** *only will be exempted from payment of Tender Fee and EMD.* Manufactures who supplies their own products/services only will be considered MSMEs for Tender fee/EMD exemption

2. Custom Clearance of the consignment including all the stages of custom clearance will be under the purview of supplier.

3. The tender should be submitted in two cover system (Technical bid & Financial bid).

4. The bidders shall keep their rate firm for a period of **120 days**.

5. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to **5% of the value of the contract** by way of Demand Draft drawn in favour of the Finance Officer, Kannur University payable at SBI Kannur University Campus Branch or Kannur Branch of other Nationalized or Scheduled bank, **as performance security** for the satisfactory fulfilment of the contract.

6. The bidder should be registered company/firm. Certificate of incorporation/Company registration certificate/Memorandum and Articles of Associations/Valid GST registration certificate/Valid Income tax registration certificate/Valid Service tax registration certificate should produce along with the tender.

7. All bid/tender documents are to be submitted online. Tenders/bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained.

8. Profile of Bidder as per Annexure1 shall be provided.

9. The bidder should have the responsibility to attend the first level service if any complaint reported. The bidder should provide minimum one preventive maintenance during warranty period. Relevant documents or undertaking signed by the personnel with address and contact person's name, phone no, and URL of complaint logging website. In case, if the bidder doesn't have their own service centre and the bidder authorize another service centre/service Engineers for attending service.

10. The earnest money of the unsuccessful bidders will be returned through ONLINE NEFT Transaction and the EMD of successful bidders will be discharged upon the bidder executing the contract and furnishing the Security deposit that will have to be deposited for the satisfactory fulfilment of the contract.

11. Forfeiture of EMD: (i) If any bidder withdraws from his tender before the expiry of the bid validity

period specified or (ii) in case after being successful bidder, he/firm fails to sign the contract, and to furnish the performance security.

12. The bid shall contain detailed technical specifications, Brochures and pamphlets of all items quoted.

13. All the claimed specifications (make, model, year of manufacture, warranty etc) should be mentioned in the Brochure or Catalogue of the equipment.

14. All charges, taxes, duties and levies should be clearly indicated and the rate tendered should be inclusive of all taxes and other charges.

15. Cost of additional/extended warranty, if applicable should be separately quoted.

16. The installation, commissioning and the initial operation will be the responsibility of the supplier.

17. In case of under performance during the warranty period, the item should be replaced and the period of warranty will recommence from the date of replacement.

18. The payment will be made after completion of supply, installation and commissioning.

19. The supplier should be ready to supply and complete the installation within 30 days of putting up purchase order.

20. Bidders shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.

21. Bidders shall clearly specify whether the goods are offered from indigenous sources, from imported stocks in India, or from foreign sources to be imported under a license. University reserves the right to reject offers for import of goods if the import Trade Control Policy in force at the time of award of the contract prohibits or restricts such imports.

22. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the bidders on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.

23. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful bidder shall also execute an agreement for the due fulfilment of the contract within the period to be specified in the letter of acceptance. In cases where a successful bidder, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher bidder who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting bidder.

24. Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and the balance alone shall be refunded.

25. All payments to the contractors will be made by the University in due course on submission of the invoice, by way of cheques / drafts or online bank transfer.

26. The bidder shall undertake to supply materials according to the standard sample and /or specifications.

27. No representation for enhancement of rates once accepted will be considered.

28. Bidders should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.

29. The prices quoted should be inclusive of all taxes, duties, cess etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

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30. Special conditions, if any, of the bidders attached with the tenders will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

31. The bidder shall quote their rate in the standard BOQ provided indicating the break up details.

32. The purchaser reserves the option to give price preference to the offers from Public Sector units and or Small scale /Cottage Industries/Units over those from the other units in accordance with the policies of the Government from time to time.

33. The supplier shall ensure the quality of the stores supplied.

34. The provisions of Kerala Stores Purchase Manual are applicable to this Tender and further proceedings.

35. The University reserves all rights to accept or reject any or all the tenders without assigning any reason whatsoever at its discretion.

36. The bids shall be opened online at Kannur University on the date mentioned in Invitation Bid. If the date fixed for opening happens to be a holiday/due to net failure, the tenders will be opened on the next working day, at the same time.

37. Prices shall be quoted in Indian currency only.

38. Bidders must not be blacklisted by any Government or Public Sector Undertaking (PSU).

39. The bidder must have completed minimum of two such installations in any Government Organizations/Public Sector Undertakings/Educational Institutions in India within last 5 years.

40. Spare/accessory support for a minimum period of 10 years should be provided by the supplier.

GST No. of Kannur university : 32AAAGK0152J1ZT

DOCUMENTS TO BE SCANNED AND UPLOADED

1. Bidder Profile (as per format mentioned in Annexure 1)
2. Bid Particulars (as per format mentioned in Annexure 2)
3. Scanned copy of valid registration certificate (GST) & PAN Card
5. Scanned copy of relevant Brochure of the equipment including make & model and copy of its certifications like ISO certification.
6. MSME firms - upload MSME certificate/UDYAM registration certificates (Refer T & C No. 1)
7. Valid authorization certificate from OEM (in case of resellers)
8. Warranty certificate/details
9. Address and details of service centres.

Registrar(i/c)

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ANNEXURE 1

BIDDER PROFILE

Sl.No.	Particulars	
Details of bidder(Firm/Company)		
1	Name	
2	address	
3	Telephone & Fax	
4	Email & website	
Details of Authorized Person		
5	Name	
6	Address	
7	Telephone & Email	
Information about the company		
8	Status of Company (Public Ltd.Pvt.Ltd)	
9	Details of Registration of Firm(Provide Ref.)	
10	Number of Professionals	
11	Location and address of offices (in India & overseas)	
12	Service Tax Registration Number	
13	Income Tax Registration Number(PAN)	

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14	GST Registration Number	

Signature of the Bidder

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ANNEXURE 2

TECHNICAL BID (BID PARTICULARS)

1. Tender Number :----------

2. Name of the Bidder :----------

3. Full Address of the Bidder :----------

4. Name of the actual signatory of the product(s) offered :----------

5. Bidder's proposal number and date :----------

6. Product specifications:

7 . Name & Address of the officer to whom all references shall be made regarding the Tender :----------

Telephone :----------

Fax **:----------**

E-mail :----------

Bidder Signature Name **-**----------

Designation ----------

Company ----------

Date ----------

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