

**APPLICATION FOR CORRECTION OR CHANGE IN NAME IN UNIVERSITY RECORDS , AS PER
QUALIFYING CERTIFICATE / GAZETTE NOTIFICATION**

1.Name of the candidate :

(In Block Letters)

2. Address for communication with mobile number :

3. Name Correction /Change needed :

(In Block Letters)

**4.Name of the Examination, in the documents of which
correction/change is to be effected :**

5.Details of documents in which correction/change is to be effected (original is to be submitted):

<u>Sl.no</u>	<u>Whether ML/GC/PC/DC</u>	<u>Reg.No</u>	<u>Semester/Year</u>	<u>Month &Year</u>
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1.

2.

3.

4.

**6.Name of the Institution where the candidate
studied for the above Course /Programme of study :**

7.The Examination on the basis of which the candidate is admitted to the Programme:

<u>Name of the Exam</u>	<u>Board/University</u>	<u>Register Number</u>	<u>Month & Year:</u>
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8.Details of Gazette Notification(If applicable)

<u>Name of the Gazette</u>	<u>Part/Volume etc</u>	<u>Date of Gazette</u>
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9. Details of fee remitted:

<u>Amount</u>	<u>Bank/Treasury</u>	<u>Online Payment</u>	<u>Number</u>	<u>Date</u>
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I certify that all the details furnished above are correct to the best of my knowledge and belief.

Date

Name and signature of candidate

I certify that, after verifying the above documents, necessary correction/change in name has been effected in this office records relating to the candidate and I recommend that correction/change in name may be effected in the University records as per Qualifying Certificate/Gazette Notification (Strike off whichever is not applicable).

Date

Principal /Head of the Institution
(Signature with seal)

NB: Original documents mentioned in Sl. Nos. 7 and 8 (which will be returned after verification) along with copy thereof duly attested by the Principal/Head of the Institution shall be submitted .