



KANNUR UNIVERSITY
 കണ്ണൂർ സർവകലാശാല
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PMU-B/BII/9251/2025

14.10.2025

NOTICE INVITING E-TENDER

**Tender Document for Supply, Installation, Testing and Commissioning of Audio Video Lab at
Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University**

The Registrar, Kannur University invites e-tender(s) in **Two Bid System (Two cover)** for the **Supply, Installation, Testing and Commissioning of Audio Video Lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University** (under PM USHA Scheme), from **original equipment manufacturers (OEMs) or authorized distributors/ dealers** as per the technical specifications and schedule given below. The rate quoted should be inclusive of all taxes, installation charges and other charges. **The Registrar, Kannur University reserves the right to accept or reject the tenders without assigning any reason thereof.** The list of equipment/ accessories proposed to be purchased, including its quantity and specifications are furnished in the schedule of items given below. Since this is an e-tender, only those bidders who have enrolled in the **<http://etenders.kerala.gov.in>** portal with their own Digital Signature Certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal. **For further details, log on to <http://etenders.kerala.gov.in>**

Tender Schedule

Name of the work	Supply, Installation, Testing and Commissioning of Audio Video lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University.
Tender Notice No.	PMU-B/BII/9251/2025
Tender ID	2025_KnrU_808828_1
Last date and time for receipt of Tender	03/11/2025, 4 PM



Date and time of opening of Tender	05/11/2025, 11 AM
EMD	Rs: 19,000/-
Security Deposit	5% of the contract value
Tender Fee	Rs. 2,900 + 522 (GST- 18%) (Firm should remit GST amount of ₹522/- directly to the GST department and upload receipt in the e-Procurement portal)
Place of supply and installation	Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University
Period of completion	90 Days From the date of Receipt of Purchase Order

Instruction to Bidders

At any time prior to the deadline for submission of bids, Registrar, Kannur University, Kerala may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender document by amendment and will be published as corrigendum in the website. The deadline for submission of bids may also be extended at the discretion of Kannur University, Kerala.

Tendering Process

The tender will be published in the form of e-tender and will be available on the e-tender site of Govt. of Kerala. All the rules and regulations of the e-tendering will be applicable to this tender also. The tender will be invited in the two cover format. i.e. (i) Technical Bid and (ii) Financial Bid. The financial bid of a bidder will be considered if and only if the bidder qualifies in the technical bid evaluation.

Technical Specifications

Sl.No	Equipments For Audio Video Lab	Specification	Quantity
1	Video Camera	PTZ Camera. SDI, HDMI, USB, NDI outputs, Auto Tracking, Inbuilt Encoder, 1/2.8"Cmos Sensor, 20X Optical Sensor	1
2	Video Cam coder	High-End 1.0-type 1-Handheld Camcorder with 4K/I-IDR/IO-bit Capabilities. Supports [P Control, NOi I I- IX and RTMP Streaming	1



3	DSLR	Full-Frame Hybrid Camera 33MP Interchangeable-Lens Mirrorless Camera Body (4K 60P Video Recording, Real-Time Eye AF for Humans, Birds, Animals)-Digital_Zoom, Black	1
4	Tripods	Professional Heavy Duty Tripod, with 2 Way Adjustable Pan Head, for Digital Video Cameras, Maximum Operating Height: 6 Feet, Maximum Load Upto: 15 kgs (Black)	3
5	Lighting Equipments and Necessary Accessories	90W LED Soft Panel Light 5600K colour temperature. CRI,TLCI and R9 value above 95. Uniform shadow less output, No heat from light, No UV radiation, Control mode:- Manual and OMX control mode through Spin. Extreme soft illumination with diffuser. 0-100% linear dimming. Black powder coated fabricated housing with normal yoke but with accessories. It also covers Clamp and Safety Valves	6
6	Sound proof room Area =22.75m ² Height = 3.62m Dimension = 4.73 mx4.81 m	Installation using 6mm Nitrile Rubber channel with Saint Gobain, 50 mm Rockwool with 64 density Finished with perforated hole board (Outer layer finish with paint or Fabrics)	
7	Wireless Lapel Mics	Mini Lapel Mic Wireless, 48Khz 24Bit,1000Ft Range, Noise Cancellation, 30H Battery for YouTube Video Recording. Streaming	3
8	Voice recorder	Four-channel recording up to 24-bit, 96khz Built-in stereo x/y microphones, up to 140db spl 2 xlr/trs inputs with locking connectors 4-in/2-out USB audio interface Records directly to SD/SDHC cards up to 32GB	1
9	Sound mixer	A compact 12-channel mixer that's great for mixing onstage or recording in your home studio Includes 4 microphone preamplifiers with phantom power, 100Hz highpass filters, and 3-band EQs Channels 1 and 3 include a hi-Z instrument-level input for running guitar or bass direct. Line-level inputs on 4 additional channels accommodate keyboards, playback devices, and	1



		consumer music gear	
10	Editing Machine	14-Core CPU 32-Core GPU 16-Core Neural Engine 36GB unified memory 512GB SSD storage' Front: Two USB-C ports, one SDXC card slot Back: Four Thunderbolt 5 ports. Two USB-A ports, HDMI port, 10Gb Ethernet port, Headphone jack Support for up to five Displays	1
11	Computer and other components (Display - For Editing Machine)	68.29 cm/ 27" (diagonal) SK Retina display 5120x2880 resolution at 218 pixels per inch 600 nits brightness Support for 1 billion colours Wide colour (P3) True Tone Technology	1
12	Keyboard	Magic Keyboard with Touch ID and Numeric Keypad for Mac models with Apple silicon (USB-C) - US English – White Keys	1
13	Mouse	iClever Bluetooth Mouse MD172, Wireless Dual Mode (Bluetooth+USB), Multi-Devices Ergonomic with 5 Adjustable DPI and 7 Buttons, Rechargeable Silent Mice for Laptop/iPad/ MacBook/ Tablet/PC	1
14	Headphones	Audio HD 280 PRO Wired Over Ear Headphones without microphone	1
15	Speakers	Compact Desktop Reference Woofer Monitors with Bluetooth	1
16	UPS	5 KV	1
17	Storage devices	Raid 2 - 36 TB	1

Note :The bidder must provide the Make & Model for components where specified and ensure compliance with all listed specifications. All components must meet the required certifications

Terms and Conditions

1. The tender should be submitted in two cover system (Technical bid & Financial bid).
2. Bidders shall keep their tendered rate firm for a period of 180 days from the date of opening of the tender.
3. The bidder shall quote their rates in the standard Indian currency in the BOQ provided, indicating the breakup details and the total rate tendered should be inclusive of all taxes, transportation, installation, supply, support charges & other Charges if any.
4. Tender fee and EMD for each item as given below should be remitted online (SBI MOPS) as indicated in the e-tender website. However, 18% GST of the Tender Fee should be remitted to GST Department directly and upload the receipt in the e-procurement portal.



Sl. No	Item	Tender Fee without GST	18% GST	Tender Fee including GST	EMD
1	Supply, Installation, Testing and Commissioning of Audio Video Lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University.	₹ 2,900/-	₹ 522/-	₹ 3,422/-	₹ 19,000/-

5. All the MSMEs with Udyog Aadhar Registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises working within the state of Kerala will be exempted from the payment of Tender Fee and EMD. Under MSME category, only Manufactures for Goods and Service Providers for Services are eligible for EMD/Tender fee exemptions.
6. Forfeiture of EMD:
 - (i) If any bidder withdraws from his tender before the expiry of the bid validity period specified or
 - (ii) In case after being successful bidder, he/firm fails to sign the contract, and to furnish the performance security.
7. The bidder should upload along with the tender a preliminary agreement executed and signed in Kerala Stamp Paper of value of Rs.200/- as per format given as Annexure 3.
8. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to **5% of the value of the contract** by way of Security Deposit or Demand Draft or bank guarantee drawn in favour of the **Finance Officer, Kannur University** payable at SBI Kannur Branch or Kannur Branch of other Nationalised or Scheduled bank, **as performance security** for the satisfactory fulfilment of the contract.
9. All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the website. Tenders/bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained.
10. Profile of Bidder as per Annexure 1 shall be provided.
11. Bidders shall produce copy of the valid GST Registration and PAN card.
12. The OEM (Original Equipment Manufacturer) is required to have a support setup in Kerala and should able to provide onsite support in Mananthavady Campus, Kannur University
13. The supplier should have a track record of supplying similar brand that have been offered to Government organizations/PSUs specifically in Kerala.
14. All the damages to the walls, floors, articles, etc.during the execution, shall be repaired and modified/ replaced by the Firm at its own cost.
15. The bids shall be opened online at Kannur University on the date mentioned in Invitation Bid. If the date fixed for opening happens to be a holiday/ due to technical issue, the tenders will be opened on the next working day, at the same time.



16. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.
17. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
18. The supplier shall guarantee to repair/replace without any extra cost, the items supplied or part thereof, if found defective due to bad designing, workmanship or substandard materials, within the warranty period. The entire expenditure towards replacement/repair in this regard shall be borne by the supplier. The period of warranty for the repaired/replaced item will recommence from the date of replacement/repair.
19. Payment will be made after the receipt and successful Installation, Testing, Commissioning of the Audio Video Lab. No advance payment will be made to the Contractor/Supplier.
20. The financial bid of those bidders who qualify the technical evaluation after opening of Technical bid shall only be opened.
21. Dedicated/ toll free Telephone No. for service support, Escalation Matrix for Service support shall be provided.
22. Any attempt on the part of the tenderers or their agents to influence the University/Department in their favour by personal canvassing with the Officers concerned will disqualify the tenderers.
23. Registrar, Kannur University reserves the right not to process the tender, cancel the contract, supply order, hold the payment and to trade or not to trade the old stores without assigning any reason.
24. The tenderer shall have to pay all stamp duty, lawyers charges and other expenses incidental to the execution of the agreement.
25. The successful bidder has to execute an agreement within 15 days on receipt of the Purchase order. In cases where a successful bidder, after having made partial supplies fails to fulfil the contract in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/ quotation or by negotiation or from the next higher bidder who had offered to supply already and the loss, if any caused to the University shall there by together with such sums as may be fixed by the University towards the damage be recovered from the defaulting bidder.
26. The Kannur University reserves the right to cancel the contract of the selected bidder and recover expenditure incurred by the Kannur University if the selected bidder commits a breach of any of the terms and conditions of the bid/contract.
27. Failure to supply and install the items within the specified time period as per the agreement will attract a penalty at the rate as specified in Kerala Stores Purchase Manual/ KPWD Manual.
28. Custom clearance of the consignment including all the stages of custom clearance will be under the purview of the supplier.
29. The provisions of Kerala Stores Purchase Manual/ KPWD Manual Rules are applicable to this tender and further proceedings.
30. No tender received after the specified date and time will be accepted on any account.
31. No representation for enhancement of rates once accepted will be considered.



32. Further Information and inquiries can be obtained from the Head Of Department, Department of Rural And tribal Sociology, Kannur University during working hours of the University.
Contact No: 9400582022, email :hoddtrs@kannuruniv.ac.in

GST No. of Kannur University : 32AAAGK0152J1ZT

DOCUMENTS TO BE SCANNED AND UPLOADED

1. **Bidder Profile** (as per format mentioned in Annexure 1)
2. **Bid Particulars** (as per format mentioned in Annexure 2)
3. **Preliminary Agreement**: Scanned copy of Preliminary Agreement in Kerala Stamp Paper of Rs.200/- (as per format mentioned in Annexure 3).
4. **Form of Tender** (as per format mentioned in Annexure 4)
5. **Integrity Pact** (as per format mentioned in Annexure 5)
6. **Completion Period Certificate** (as per format mentioned in Annexure 6)
7. **GST payment receipt**: Copy of GST payment receipt to Kerala GST Department (18% of tender fee). (MSME firms should upload MSME certificate/ UDYAM registration certificates).
8. **Warranty Declaration**: A warranty declaration certificate from the OEM for this bid is required.
9. **Documentation Requirements**: Scanned copy of valid registration certificate (GST), PAN Card and bank details
10. **Quality Certifications**: Valid ISO Certifies of the OEM must be uploaded at the time of bidding.
11. **Registered Office Requirement**: Bidder must have a registered office in Kerala for last 3 years. Proof of this must be submitted.
12. **Bill of Materials (BOM)** : Detailed Bill of Materials for all the required components should be mentioned else the bidder will be disqualified.
13. Scanned copy of relevant Brochure of the equipment including make,model and certification.
14. **Purchase Order Submission**: Bidder must have completed at least 1 similar deployment in any of the Government or PSU sector in Kerala. Relevant PO or other document to be shared.
15. **Non-Blacklist Declaration**: OEM and Bidder shall not be blacklisted in any State and Central Government organization, Government PSU and self-declaration shall be submitted on company letter head.



Prof.(Dr.) Wilson V A
Development Officer (Registrar in-charge)





ANNEXURE 1**BIDDER PROFILE**

Sl.No.	Particulars	
Details of bidder (Firm/Company)		
1	Name	
2	Address	
3	Telephone & Mobile Number	
4	Email & website	
Details of Authorized Person		
5	Name	
6	Address	
7	Telephone & Email	
Information about the company		
8	Status of Company (Public Ltd. / Pvt. Ltd)	
9	Details of Registration of Firm (Provide Ref.)	
10	Number of Professionals	
11	Location and address of offices (in India & overseas)	
12	Service Tax Registration Number	
13	Income Tax Registration Number(PAN)	
14	GST Registration Number	

Signature of the Bidder



ANNEXURE 2

TECHNICAL BID (BID PARTICULARS)

1. Tender Number :-----
 2. Name of the Bidder :-----
 3. Full Address of the Bidder :-----

 4. Name of the actual signatory of the
product(s) offered :-----
 5. Bidder's proposal number and date :-----
 - 6 . Name & Address of the officer to
whom all references shall be made
regarding the Tender :-----
- Telephone :-----
- Mobile :-----
- E-mail :-----

Bidder Signature Name -----

Designation -----

Company -----

Date -----



ANNEXURE - 3**PRELIMINARY AGREEMENT**

Articles of agreement executed on this the day of
..... between the Registrar, Kannur University (hereinafter referred
to as "the University") of the one part and Shri.....
..... (H.E. name and address of the tenderer)
(hereinafter referred to as "the bounden") of the other part.

WHEREAS in response to the Notification No..... dated the
bounden has submitted to the University a tender for the
specification therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of Rs.....
..... as earnest money for execution of an agreement undertaking
the due fulfillment of the contract in case his tender is accepted by the University

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for is awarded to the bounden, the bounden shall withindays of acceptance of his tender execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the University may deem fit.



In witness where of Shri..... (name and designation) for and on behalf of the University and Shri.

..... Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. (date)

In the presence of witnesses:

1.
2.

Signed by Shri. (date)

In the presence of witnesses:

1.
2.





ANNEXURE - 5

Integrity Pact

CERTIFICATE

I/We.....undertake that the tender submitted by us is downloaded from the website www.etenders.kerala.gov.in and any deviation, of detected, at any stage, would entitle the Employer to reject our bidding/offer without assigning any reason or recourse to any penal action and would be legally binding on us.

Signature(of tenderer)

Seal

Annexure -6

COMPLETION PERIOD

(To be submitted in the letter pad of the firm indicating full name and address, telephone no. & E-mail etc.)

Supply, Installation, Testing, and Commissioning of Audio Video lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University shall be completed within a period of **90 days** from the date of receipt of Purchase Order.

SIGNATURE OF THE BIDDER WITH SEAL



ANNEXURE – 4

FORM OF TENDER

Name of Work: Supply, Installation, Testing, and Commissioning of Audio Video lab at Department of Rural and Tribal Sociology, Mananthavady Campus, Kannur University under PM-USHA Scheme.

From,

.....
.....
.....

To,

The Registrar,
Kannur University,
Thavakkara, Kannur.

Sir,

I/We do hereby tender to execute the works enumerated in the Schedule accompanying in accordance the terms in your tender Notification.....date.....and specifications and conditions of contract in the bidding document.

In consideration I/We being invited to tender, I/We agree to keep the tender open for acceptance 180 days from the date of submission thereof and not to make any modifications in its terms and conditions which are not acceptable.

I/We agree that the tender inviting authority shall, without prejudice to any other right or remedy be at liberty to forfeit the earnest money/ Bid security absolutely and also recover from me/us the entire loss that may be caused to the Kannur University by the retender or rearrangement of the work or otherwise under the provision of the Revenue Recovery Act or otherwise.

Signature :

Full Name & Address of Bidder :



