

KANNUR UNIVERSITY**(PMU D SECTION)****Tel:04972715243, e-mail: registrar@kannuruniv.ac.in****NOTICE INVITING E-TENDER**

The Registrar, Kannur University invites e-tender(s) in **Two Bid System (Two cover)** for the **Supply, Installation, Testing and Commissioning of Neuropsychological Test Battery at the School of Behavioral Sciences, Mangattuparamba Campus, Kannur University** (under PM USHA Scheme) from original equipment manufacturers (OEMs) or authorized distributors/dealers as per the technical specifications and schedule given below. The rate quoted should be inclusive of all taxes, installation charges and other charges. The Registrar, Kannur University reserves the right to accept or reject the tenders without assigning any reason thereof. The list of equipment/accessories proposed to be purchased, including its quantity and specifications are furnished in the schedule of items given below. Since this is an e-tender, only those bidders who have enrolled in the <http://etenders.kerala.gov.in> portal with their own Digital Signature Certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

TENDER SCHEDULE

Tender ID	2025_KnrU_811339
Name of work	Supply, Installation, Testing and Commissioning of Neuropsychological Test Battery
Last date for receipt of Tender	11/11/2025, 11.00 AM
Date and time of opening tender	13/11/2025, 3.00 PM
EMD	4000
Tender fee	800
Address of the officer to whom tenders are to be submitted	Registrar, Kannur University, Thavakkara Campus, Civil Station P.O Kannur- 670002
Place of supply and installation	School of Behavioural Sciences, Mangattuparamba Campus, Mangattuparamba Campus P.O, Kannur - 670567

For further details logon to <http://etenders.kerala.gov.in>.

e-Tender Helpline No: 0471-2577388/188



SPECIFICATION OF INSTRUMENTS

Item	Quantity
Neuropsychological Battery	
Working memory and Attention Cognitive Brain Training Software and System consists of individuals aged from 4 Years to adults.	1
NEPSY-II Neuropsychological test battery	1
Warranty	3 Years

General Terms and Conditions

1. The tender should be submitted in two cover system (Technical bid & Financial bid)
2. Prices shall be quoted in Indian currency only.
3. Tender fee and EMD should be remitted through SBI MOPS as indicated in the e-Tender website. All payments including EMD should be made through online but 18% GST of Tender fee should be remitted to GST Department directly. The bidder shall be solely responsible for the payment of GST. The University holds no responsibility or liability in this matter.

Sl No	Name of Equipment	Tender Fee Excluding GST	GST (18%)	EMD
1	Supply, Installation, Testing and Commissioning of Neuropsychological Test Battery	800	144	4000

4. **All the MSMEs with Udyog Aadhar Registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises working within the state of Kerala will be exempted for the payment of Tender fee and EMD. Manufacturers who supply their own products/services only are eligible for EMD/Tender fee exemption under MSME category.**
5. Custom Clearance of the consignment including all the stages of custom clearance will be under the purview of supplier.
6. The successful bidder shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 5 % of the value of the contract by way of Demand Draft drawn in favour of the Finance Officer, Kannur University payable at SBI Kannur Branch or Kannur Branch of other Nationalized or Scheduled bank, as performance security for the satisfactory fulfilment of the contract.
7. The bidder should be registered company/firm. Certificate of incorporation/Company registration certificate/Memorandum and Articles of Associations/Valid GST registration certificate/Valid Income tax registration certificate/Valid Service tax registration certificate should uploaded / submitted along with the tender.
8. The bidders shall keep their rate firm for a period of 180 days.
9. Profile of Bidder as per Annexure 1 shall be provided.
10. The bidder should have the responsibility to attend the first level service if any complaint report. The



bidder should provide minimum one preventive maintenance during warranty period. Relevant documents or undertaking signed by the personnel with address and contact person's name, phone no, and URL of complaint logging website to be submitted in case, if the bidder doesn't have their own service centre in Kerala and the bidder authorize another service centre/service engineers for attending service.

11. The earnest money deposit (EMD) of the unsuccessful bidders will be returned through ONLINE Transaction and the EMD of successful bidders will be discharged upon the bidder executing the contract and furnishing the security deposit that will have to be deposited for the satisfactory fulfilment of the contract.
12. Forfeiture of EMD: (i) If any bidder withdraws from his tender before the expiry of the bid validity period specified or (ii) in case after being successful bidder, he/firm fails to sign the contract, and to furnish the performance security.
13. The bid shall contain detailed technical specifications, Brochures and pamphlets of the item/items quoted.
14. All the claimed specifications (make, model, year of manufacture, warranty etc.) should be mentioned in the Brochure or Catalogue of the equipment.
15. All charges, taxes, duties and levies should be clearly indicated and the rate tendered should be inclusive of all taxes and other charges.
16. The installation, commissioning and the initial operation will be the responsibility of the supplier.
17. In case of under performance during the warranty period, the item should be replaced and the period of warranty will recommence from the date of replacement.
18. The payment will be made after completion of supply, installation and commissioning.
19. The final acceptance of the tenders rests entirely with the Kannur University who do not bind themselves to accept the lowest or any tender.
20. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful bidder shall also execute an agreement for the due fulfilment of the contract within the period to be specified in the letter of acceptance. In cases where a successful bidder, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher bidder who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting bidder.
21. The bidder shall undertake to supply materials according to the standard sample and /or specifications.
22. No representation for enhancement of rates once accepted will be considered.
23. The prices quoted should be inclusive of all taxes, duties, cess etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
24. Special conditions, if any, of the bidders attached with the tenders will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.
25. The bidder shall quote their rate in the standard BOQ provided, indicating the break up details.
26. The provisions of Kerala Stores Purchase Manual are applicable to this Tender and further proceedings.
27. The University reserves all rights to accept or reject any or all the tenders without assigning any reason whatsoever at its discretion.
28. The bids shall be opened online at Kannur University on the date mentioned in Invitation Bid. If the date fixed for opening happens to be a holiday/due to net failure/ due to technical issue, the tenders will



be opened on the next working day, at the same time.

29. Bidders must not be blacklisted by any Government or Public Sector Undertaking (PSU).

GSTNo.ofKannuruniversity:32AAAGK0152J1ZT

DOCUMENTS TO BE SCANNED AND UPLOADED

1. **Bidder Profile** (as per the format mentioned in *Annexure 1*)
2. **Bid Particulars** (as per the format mentioned in *Annexure 2*)
3. Scanned copy of valid **GST Registration Certificate** and **PAN Card**
4. **Scanned copy of relevant brochure of the equipment, including make and model, and copies of certifications (e.g., ISO certification)**
5. **Warranty details**
6. **Details of authorized service centre located in Kerala**
7. **Authorization letter from the direct OEM or from the main distributor in India of the OEM.**
8. **Proof of similar work executed in the past**

Sd/-

REGISTRAR



ANNEXURE1

BIDDERPROFILE

Sl.No.	Particulars	
Details of bidder(Firm/Company)		
1	Name	
2	Address	
3	Telephone & Fax	
4	Email & website	
Details of Authorized Person		
5	Name	
6	Address	
7	Telephone &Email	
Information about the company		
8	Status of Company (Public Ltd./Pvt. Ltd)	
9	Details of Registration of Firm (Provide Ref.)	
10	Number of Professionals	
11	Location and address of offices (in India & overseas)	
12	Service Tax Registration Number	
13	Income Tax Registration Number (PAN)	
14	GST Registration Number	



Signature of the Bidder

ANNEXURE2

TECHNICALBID(BIDPARTICULARS)

- 1. Tender Number :
- 2. Name of the Bidder :-----
- 3. Full Address of the Bidder :-----
- 4. Name of the actual signatory of the

product(s) offered :-----

- 5. Bidder’s proposal number and date :-----
- 6. Name & Address of the officer to

Whom all references shall be made

Regarding the Tender :-----

Telephone :-----
Fax :-----
E-mail :-----

Bidder Signature Name ----- Designation -----
Company -----
Date -----



ANNEXURE-3

Preliminary Agreement

Articles of agreement executed on this the.....day of.....
.....between the Registrar, Kannur University (hereinafter referred to as“ the University”) of the one part and Shri.....
.....(H.E.name and address of the tenderer)(hereinafter referred to as “the bounden”)of the other part.

WHEREAS in response to the Notification No..... dated the bounden has submitted to the University a tender for the.....

Specification there in subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of Rs.....

`as earnest money for execution of an agreement undertaking

The due fulfillment of the contract in case his tender is accepted by the University NOWTHESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for is awarded to the bounden, the bounden shall withindays of acceptance of his tender execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the University may deem fit.

In witness where of Shri(name and designation) for and on behalf of the University and Shri.

.....Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri.....(date).....

In the presence of witnesses:

1.
2.

