

# KANNUR UNIVERSITY

## MINUTES OF THE 1/2019 MEETING OF THE SYNDICATE HELD ON 31<sup>st</sup> JANUARY 2019

Place of Meeting : Syndicate Room  
Date : 31<sup>st</sup> January 2019

### ***Members Present:***

1. Prof. Gopinath Ravindran, Vice-Chancellor
2. Prof. P T. Raveendran, Pro-Vice Chancellor
3. Sri.Ferold Xavier, Secretary to Govt., Finance Dept.
4. Sri.Vinod G, Secretary to Govt, IT Dept
5. Sri. Biju Kandakkai
6. Dr. Wilson V. A.
7. Dr. V.P.P. Mustafa
8. Dr. John Joseph
9. Dr. Balakrishnan K.
10. Dr. K. Ajayakumar
11. Sri. T. P. Ashraf
12. Sri. A. Nisanth
13. Sri. M.C Raju
14. Dr. G. Raju
15. Dr. P. Omana

Also present : Dr.Balachandran Keezhoth, Registrar

**MINUTES OF THE MEETING OF THE SYNDICATE**  
**HELD ON 31<sup>st</sup> JANUARY 2019.**

Item	Subject	Section
2019.001	Selection Committee minutes, if any. <b>Nil</b>	
2019.002	Request of the Head, Dept. of Law, School of Legal Studies to write off the missing of books of Dept. Library.  <b>Resolved to constitute a Committee comprising CRLP members and Deputy Librarian to enquire into the matter.</b>	<b>PICO-B</b>
2019.003	Request for guide change of Smt.Rakhi Ranjith, Full-time Research Scholar in Economics from Dr.N.Karunakaran, (Head, Dept. of Economics, EKNM Govt. College, Elerithattu) to Dr.K.Gangadharan (Head, Dept. of Applied Economics, Palayad Campus).  <b>Resolved to grant permission for guide change in respect of Smt.Rakhi Ranjith.</b>	<b>RD</b>
2019.004	Reply submitted by the Registrar to Memo of Charges and Statement of Allegations issued as per Ad.A2/7490/2013 dated 26/5/2018.  <b>Discussed the reply in detail and found the same is not satisfactory. Dr.Balakrishnan Keerthiyil abstained on the ground that he had not received the relevant documents. Further resolved to authorise the Vice-Chancellor to initiate necessary action.</b>	<b>Ad.A</b>
2019.005	Ratifying the action of Vice-Chancellor in approving the expenditure of Rs.2,62,452/- towards inauguration of Civil Service Training Institute, Foundation stone laying ceremony of School of Life Sciences Block and Open Auditorium – Settlement of advance Rs.1,50,000/- and reimbursement of Rs.1,12,452/- to the Development Officer.  <b>Ratified.</b>	<b>Pl.D C</b>
2019.006	Reporting clarification sought by the Syndicate vide item No.2018.900 regarding the delay in placing the recommendation of CRLP meeting regarding the attendance shortage in respect of Smt.Bindu Letha.K.T.  <b>Resolved to direct the Registrar to fix the responsibility for the delay occurred in placing the recommendation before the Syndicate.</b>	<b>RD</b>
2019.007	Reporting the matter of re-appropriation of fund Rs.1,00,000/- to the Head of Account MH-5-305-010 from the Head of Account MH-59-359-002 and Rs.9,00,000/- to the Head of Account MH-33-333-010 from the Head of Account MH-49-349-002.	<b>Fin.B</b>

	<b>Noted.</b>	
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<b>2019.008</b>	Reporting the matter of remittance of fine amount Rs.2,00,000/- to settle the misappropriation of land by ITM College, Mayyil.  <b>Noted.</b>	<b>Acad.A</b>
<b>2019.009</b>	Ratifying the payment of Rs.7,18,620/- (Rupees Seven Lakh Eighteen Thousand Six Hundred and Twenty Only) to C-apt, Kozhikode, towards printing charges of Self Learning Materials of courses offered by SDE.  <b>Ratified.</b>	<b>SDE-I</b>
<b>2019.010</b>	Ratifying the action taken by the Vice-Chancellor in having sanctioned Rs.1,59,250/- (Rupees One Lakh Fifty Nine Thousand Two Hundred and Fifty only) towards wages of employees engaged in various CV camps.  <b>Ratified.</b>	<b>EG-I</b>
<b>2019.011</b>	Reporting the appointment of Assistant Professor (on contract) in the School of Pedagogical Sciences and Centre for MBA Nileshwaram.  <b>Noted.</b>	<b>Acad.F</b>
<b>2019.012</b>	Granting NOC to Malik Deenar Institute of Management Studies, Seethangoli, Kasaragod for closing down the institution as proposed by its Management.  <b>Resolved to grant NOC for closure of MBA Course and closing down the Institute as per AICTE norms.</b>	<b>Acad.A</b>
<b>2019.013</b>	Report of Inspection Commission on the matter of granting permanent affiliation to M.Com and M.Sc Statistics programmes from the academic year 2018-19 at GPM Govt. College, Manjeshwaram.  <b>Approved.</b>	<b>Acad.A</b>
<b>2019.014</b>	Report of Inspection conducted at NEST Institute of Humanities & Basic Sciences to verify the rectification measures taken by the college in compliance with recommendations of previous Inspection Commission.  <b>Approved. Further resolved to direct the Principal to rectify the shortcomings within six months and to report to the University.</b>	<b>Acad.A</b>
<b>2019.015</b>	Report of Inspection conducted at M M Knowledge Arts & Science College, Taliparamba on 4/12/2018.  <b>Approved.</b>	<b>Acad.A</b>

2019.016	Report of Inspection Commission on the matter of granting permanent affiliation to B.A English and BBA programmes at SES College, Sreekandapuram.  <b>Approved.</b>	Acad.A
2019.017	Request of the Trustee, Chinmaya Mission Educational & Cultural Trust (Kannur), Kasaragod Unit to reconsider their application for affiliation of new College for the academic year 2015-16 along with a copy of the judgment of the Hon'ble High Court in W.P (C) No.30632/2017 dated 12/1/2018.  <b>Resolved to reject the request as college did not have 5 acres of land earmarked for the college and the validity of application is also expired.</b>	Acad.A
2019.018	Proposal submitted by the Head, Dept. of IT of the University for restarting the suspended M.Sc Computer Science course in the Dept.  <b>Resolved to re-instate.</b>	Acad.A
2019.019	Minutes of the meeting of the Monitoring Committee and the representatives of Managers, Principals, teaching, non-teaching staff and SFCTSA held on 6/12/2018.  <b>Approved.</b>	Acad.A
2019.020	Request of the Registrar, APJ Abdul Kalam Technological University to transfer the financial guarantee collected from the Engineering Colleges which were affiliated to Kannur University earlier since those colleges are now affiliated to APJAKTU from the academic year 2015-16.  <b>Resolved to seek clarification from the Registrar, APJAKTU.</b>	Acad.A
2019.021	Approval of appointment of Dr.Manju.O.S as Asst. Professor in the Dept of History, Nirmalagiri College, Kuthuparamba.  <b>Deferred as the related file was not made available by the Section concerned on 25/1/2019. Further resolved to seek explanation from Section Officer, Assistant Registrar, Deputy Registrar (Academic Branch) on the matter within 7 days.</b>	Acad.B/ Ad.A
2019.022	Granting TA/DA to Dr.K.C.Tarachand, Professor, Dept. of Studies in Anthropology, Karnatak University, Dharwad (Chancellor's nominee) for participating in the Selection Committee.  <b>Resolved to grant excluding driver's charges.</b>	Acad.B
2019.023	Statute Amendment (Chapter XLVII) in tune with G.Os – Non-teaching staff in Private Aided Colleges.	Acad.B

	<b>Approved.</b>	
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<b>2019.024</b>	Minutes of the meeting of the Convenors of the Standing Committee of the Syndicate held on 19/1/2019 regarding the proposals for Statute Amendment received from Academic Branch.  <b>Approved.</b>	<b>EC</b>
<b>2019.025</b>	Re-instating the admission of Kumari Munsia.A, I Semester student of B.A Urdu & Islamic History at Govt. Brennen College, by condoning the mistakes on the part of the candidate and the Head of the Dept.  <b>Resolved to approve and confirm the admission of Kumari Munsia.A.</b>	<b>Single Window Cell</b>
<b>2019.026</b>	Delay in implementing the orders of the Vice-Chancellor of serving specific directions to the General Secretary/President, Kannur University Staff Organisation.  <b>The Syndicate discussed the matter and expressed dissatisfaction with Registrar's failure to implement the orders of the Vice-Chancellor. Further resolved to authorise the Vice-Chancellor to initiate necessary action.</b>	<b>Ad.A</b>
<b>2019.027</b>	Request of Sri.Thankachan.K.J, General Secretary, Kannur University Pensioners Union for approval of the Union, by the University.  <b>Deferred for detailed study by Standing Committee on General Affairs, Office &amp; Staff .</b>	<b>Ad.B</b>
<b>2019.028</b>	Appointment of daily wage labourers for the maintenance of Synthetic Track and Field at Mangattuparamba Campus –  <b>Resolved to approve the proposals forwarded by Director of Physical Education.</b>	<b>Ad.C</b>
<b>2019.029</b>	By Transfer promotion in the post of Computer Assistant Grade-II.  <b>Resolved to refer to the Govt. for further clarifications.</b>	<b>Ad.E</b>
<b>2019.030</b>	Reporting the action of the Vice-Chancellor in having sanctioned an amount of Rs.5,99,010/-(Rupees Five Lakh Ninety Nine Thousand and Ten only) for the conduct of the UG,PG & B.Ed Examinations.  <b>Noted.</b>	<b>EAC-I</b>
<b>2019.031</b>	Report of the Principal, NAM College, Kallikkandy regarding the distribution of unsuitable question paper and the remarks of the Chairman, BoE English regarding the verification of the syllabi and evaluation of answerscript.	<b>EA-II</b>

	<b>Approved. Further resolved to publish the result of both students.</b>	
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<b>2019.032</b>	Error occurred while carrying over of marks in respect of Smt.Kavya.M.V in the 1 <sup>st</sup> Semester B.Sc Degree Examination Nov.2017.  <b>Resolved to conduct a hearing with Chief Superintendent and Addl. Examiner within 15 days.</b>	<b>EX.IX</b>
<b>2019.033</b>	Award of Degrees in Post Graduate Programmes (CCSS).  <b>Ratified and Awarded. (Appendix - I)</b>	<b>EG-I</b>
<b>2019.034</b>	Award of Degrees in PG/UG/Professional programmes.  <b>Ratified and Awarded (Sl.No.1 to 13).Also ratified the result of I Semester M.Sc Applied Zoology (Regular) Nov.2018 examination. (Appendix-II)</b>	<b>EG-I</b>
<b>2019.035</b>	Finalising the result of MCJ IC Pro.01 Newspaper Production of four candidates of Journalism programme of 2016 and 2017 admission by accepting the CE marks awarded to them at Nov.2018 session and of two candidates of 2017 admission by carrying over their CE marks to Nov. 2018 session.  <b>Resolved to accept the CE and ESE marks in respect of Nazeer.V.A, Shiju.C.P, Liya Nona, Sruthi.C and to publish the result. Further resolved to carry over the CE marks with ESE marks in respect of Jostna and Sabeena.N.R.</b>	<b>EP-IV</b>
<b>2019.036</b>	Representation submitted by Asst. Professors (on contract) as Course Co-ordinators in School of Distance Education for enhancement of remuneration.  <b>Resolved to constitute a Syndicate sub Committee comprising of Sri.M.C.Raju (Convenor), Sri.Biju Kandakkai, Adv.P.Sandosh Kumar and Sri.T.P.Ashraf as members to study the matter.</b>	<b>SDE</b>
<b>2019.037</b>	Minutes of the meeting of the CRLP held on 10/12/2018 regarding the issue related with the attendance in respect of Sri.Kesavan Naboodiri.K.S.  <b>Approved.</b>	<b>RD</b>
<b>2019.038</b>	Condoning the delay in the submission of final thesis of Ph.D programme by Sri.Nishith Anand for the period from 13/12/2018 to 12/12/2019.  <b>Resolved to grant permission with a fine of Rs.25,000/- (Rupees Twenty Five Thousand only).</b>	<b>RD</b>
<b>2019.039</b>	Request of Sri.Asharf.A.K for granting conversion of registration from Full-time to part-time and also granting change of Research	<b>RD</b>

	Guide, Research Centre, Research Title and Topic	
	<b>Resolved to grant conversion from Full-time to Part-time and also grant change of Research Guide, Centre, Title and Topic in respect of Mr.Asharf.K with requisite fees and with a fine of Rs.5,000/- (Rupees Five Thousand only) for not submitting the request for extension on time.</b>	

<b>2019.040</b>	Ph.D Preliminary result of 6 candidates and final result of 20 candidates.  <b>Resolved to note the preliminary result of 6 candidates and to award Ph.D to 20 candidates. (Appendix-III)</b>	<b>RD</b>
<b>2019.041</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Roobina.A, Part-time Research Scholar in Geography for a period of one year from 3/12/2018 to 2/12/2019.  <b>Resolved to condone with requisite fee.</b>	<b>RD</b>
<b>2019.042</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Jasna.T.K, Full-time Research Scholar in Botany for a period of one year from 1/12/2018 to 30/11/2019.  <b>Resolved to condone with requisite fee.</b>	<b>RD</b>
<b>2019.043</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Prabhisha.V.P Full-time Research Scholar in Botany for a period of one year from 30/11//2018 to 29/11/2019.  <b>Resolved to condone the delay with a fine of Rs.25,000/- (Rupees Twenty Five Thousand only).</b>	<b>RD</b>
<b>2019.044</b>	Request for extension of Ph.D programme in Music, in respect of Smt.Suma.R.V, who had completed coursework in 2012-13.  <b>Resolved to grant permission to Smt.Suma.R.V for submitting her Ph.D final thesis on or before 31<sup>st</sup> May 2019 with a fine of Rs.5,000/- (Rupees Five Thousand only).</b>	<b>RD</b>
<b>2019.045</b>	Granting permission for the submission of Ph.D final thesis to Sri.Laneesh.K.K, Research Scholar in Malayalam, after the expiry of all the eligible time periods.  <b>Resolved to condone the delay and grant permission to submit the Ph.D final thesis on or before 31<sup>st</sup> May 2019 with a fine of Rs.1,00,000/- (Rupees One Lakh only).</b>	<b>RD</b>
<b>2019.046</b>	Reporting the matter of granting Ph.D registration in Malayalam to Sri.Prasad.T, Senior Clerk, Agricultural Dept, who had completed coursework in 2014 and for specifying the date of registration and date of joining at the Research Centre for issuing registration.  <b>Resolved to grant part-time Ph.D registration to Sri.Prasad.T with effect from 24/11/2018 without exempting PQE. Further directed the candidate to join Research Centre on or</b>	<b>RD</b>

	<b>before 28/2/2019.</b>	
<b>2019.047</b>	Condoning the delay in submitting the final thesis of Ph.D in respect of Smt.Abijitha.M, Full-time Research scholar in Psychology for a period of one year from 1/12/2018 to 30/11/2019.  <b>Resolved to condone the delay with requisite fee.</b>	<b>RD</b>
<b>2019.048</b>	Granting permission to re-arrange the seats of B.Ed Optionals without exceeding the total intake a) Dr.Ambedkar College of Education, Periya during 2016-17 and 2017-18. b) Kannur Salafi B.Ed College, Koodali during 2017-18. c) Crescent B.Ed College, Madayipara, Kannur during 2017-18 d) SUM College of Teacher Education, Muzhappala, Mamba during 2017-18. e) Malabar B.Ed Training College, Peravoor, kannur during 2017-18.  <b>Resolved to grant permission.</b>	<b>Acad.A</b>
<b>2019.049</b>	Inviting application for marginal increase of seats in PG & UG programmes in Affiliated Colleges for the academic year 2019-20.  <b>Resolved to direct the colleges to submit application for marginal increase as per the procedures followed last year before 15<sup>th</sup> March 2019.</b>	<b>Acad.A</b>
<b>2019.050</b>	Reporting the matter with regard to Workload Adalath of Private Aided Colleges held at University Head Quarters, Thavakkara.  <b>Noted. Regarding 5 and 6 the Syndicate is of the view that these are the issues outside the purview of the Adalath.</b>	<b>Acad.B</b>
<b>2019.051</b>	Approval of appointment of Dr.Mohamed Kutty Kakkakunnan as Principal, NAM College, Kallikkandy.  <b>Deferred.</b>	<b>Acad.B</b>
<b>2019.052</b>	Placement/Promotion of Dr.Amrutha.K Adiyodi, Sri.Anil Chandran.S, Dr.Leena.P.T, Dr.Sumith.P.V, Dr.Sreejith.P and Sri.Biju.K ( to the post of Assistant Professor Stage II (AGP 7000), PRNSS College, Mattanur, under Career Advancement Scheme of UGC.  <b>Approved.</b>	<b>Acad.B</b>
<b>2019.053</b>	Shifting of appointment of Smt.Binumole P Kuriakose, Junior Lecturer to the post of “Asst. Professor” of Physics, Sir Syed College, Taliparamba.  <b>Approved.</b>	<b>Acad.B</b>
<b>2019.054</b>	Creating 5 <sup>th</sup> post of Assistant Computer Programmer in Examination Branch.  <b>Resolved to create the post of Asst. Computer Programmer</b>	<b>Ad.B</b>



	<b>temporarily. Further resolved to appoint for a period of 179 days in view of the exigency.</b>	
<b>2019.055</b>	Conducting SDE Fest in 2019.  <b>Deferred for detailed study by a Sub-committee comprising Sri.M.C.Raju (Convenor), Director of Student Services, Director, SDE and University Union Chairman.</b>	<b>SDE</b>

<b>2019.056</b>	Recommendations of the Examination Monitoring Committee with regard to the conduct of practical examinations/project-viva voce of UG & PG April 2019 examination.  <b>Approved. Further resolved to approve the proposal for revamping the examination management system in project mode. Further directed the Registrar to complete all necessary steps in this regard within 15 days. (Appendix - IV)</b>	<b>CEO</b>
<b>2019.057</b>	Fixing the examination fee structures of newly started courses (Post Graduate Diploma in Yoga Education, Diploma in Kalaripayattu, Certificate in Fitness Management, Certificate in Swimming Training) in the Dept. of Physical Education.  <b>Resolved to follow the fee structure for Theory/Practical/Dissertation/Project/Viva as applicable to PG Diploma in Yogic Science. Further resolved to take necessary steps to change the nomenclature of PG Diploma in Yogic Science as PG Diploma in Yoga from the next academic year onwards.</b>	<b>EGI/ Acad.A</b>
<b>2019.058</b>	Reporting the action of the Vice-Chancellor in having sanctioned the expenditure amount for conduct of the UG & PG examinations (Regular/Supplementary/Improvement- School of Distance Education).  <b>Noted.</b>	<b>EAC-I</b>
<b>2019.059</b>	Reporting the action of the Vice-Chancellor in having sanctioned the expenditure amount of Rs.3,92,448/- for conduct of the Afsal-UI-Ulama Preliminary UG & PG Examination.  <b>Noted.</b>	<b>EAC-I</b>
<b>2019.060</b>	Fixing extension fee and responsibility of delay in the late submission of Dissertation in connection with the II Semester M.Phil Anthropology Examination June 2017.  <b>Deferred to Standing Committee on Exam for detailed study.</b>	<b>EP-I</b>
<b>2019.061</b>	Uploading B.Ed internal marks directly from the respective centres and issuing consolidated marklist.  <b>Resolved to implement the decision after additional</b>	<b>EP-III</b>

	<b>appointments are made to the Computer Cell.</b>	
<b>2019.062</b>	Request of the Principal, Govt. Brennen College, Thalassery for conducting special I Semester Examination for the students of newly sanctioned M.Sc Chemistry course.  <b>Resolved to conduct the I Semester Examination along with III Semester Examination.</b>	<b>EP-V</b>

<b>2019.063</b>	<b>Resolved to approve the placement/promotion of Smt.Ragi Puthan Veettil, Asst. Professor in Mathematics, PRNSS College, Mattanur, Kannur to the post of Stage II of Asst. Professorship under Career Advancement Scheme of UGC.</b>	<b>Acad.B</b>
<b>2019.064</b>	<b>Resolved to approve the recommendations of Board of Adjudications of Student Grievances (BASG) held on 30/1/2019. (Appendix- V )</b>	<b>DSS</b>
<b>2019.065</b>	<b>Resolved to approve the request of the Director of Students Services for the use of 'JIMP' software and for effecting necessary changes in the Arts Fest Manual. (Appendix-VI )</b>	<b>DSS</b>
<b>2019.066</b>	<b>Resolved to approve the minutes of the Expert Committee meeting held on 15/1/2019 for Framing the Guidelines for conducting Special Examination for students participating in Sports meets.(Appendix - VII )</b>	<b>EG-I</b>
<b>2019.067</b>	<b>Resolved to direct the colleges to resubmit the bills for the expenditure incurred for the conduct of March 2018 examination. Further resolved to admit the claim without considering the date of submission.</b>	<b>EAC-I</b>
<b>2019.068</b>	<b>Resolved to implement G.O (Rt) No.100/2019/HEDN dated 22/1/2019. Further resolved to grant promotions, if any and to report the resultant vacancies to the Kerala Public Service Commission.</b>	<b>Ad.E</b>
<b>2019.069</b>	<b>Resolved to initiate proceedings for the acquisition of 1 acre and 7 cents of land in Re.Survey No.133 and 3 cents in Re.Sy.No.123, Ward No.4, Block No.3, adjacent to Kannur University Campus, Thavakkara.</b>	<b>Pl.D</b>
<b>2019.070</b>	<b>Resolved to incorporate changes/Additional clauses submitted by Dr.K.Ajayakumar, Member, Syndicate in U.O.No.EAC-II/3/6692/2017 Vol.II dated 10/1/2019. (Appendix- VIII)</b>	<b>EAC-II</b>
<b>2019.071</b>	<b>The Syndicate clarified the resolution No.2018.555 dated 13/7/2018 and resolved to include Dr.Wilson VA and Sri.T.P.Ashraf, Members of the Syndicate, in the Examination Monitoring Committee constituted as per resolution No.2018.280 dated 13/4/2018, with effect from 13/7/2018.</b>	<b>O/o CE</b>

2019.072	<p>Discussed the reply from the Registrar to the show cause notice served on 16/1/2019. The reply is found unsatisfactory on the following grounds:</p> <ol style="list-style-type: none"> <li>1. Registrar has not complied with the Vice-Chancellor's order to submit the list of agitating employees who sat and protested in front of the office of the Vice-Chancellor during office hours on 15/1/2019.</li> <li>2. Registrar has not initiated disciplinary action, as per Kannur University Circular No.Ad.C2/1899/2013 dated 15/7/2013, against the employees who participated in the Dharna during office hours on 15/1/2019.</li> <li>3. Registrar has not initiated disciplinary action against the employees who participated in disorderly demonstrations and raised slogans in front of the Vice-Chancellor during office hours on 15/1/2019 in violation of rule 60 (C) of Kerala Govt. Conduct Rules, 1960.</li> <li>4. The explanation furnished by the Registrar to the above charges ie, Sl.No.1 to 3 is not satisfactory.</li> <li>5. The Syndicate noted that the Registrar has repeatedly failed in ensuring a conducive work culture in the University and in co-ordinating the day-to-day affairs of the University.</li> </ol> <p>After considering the above five points, the Syndicate unanimously resolved to suspend the Registrar, Dr.Balachandran Keezhoth with immediate effect from service pending further enquiry. Also resolved to hand over the full additional charge to Sri.Shajee Jose, Finance Officer.</p>	Ad.A
2019.073	<p>The Syndicate has noted that some University employees are leaving the section during the office hours for personal purposes. The Syndicate has viewed this seriously and resolved to direct the Registrar to strictly enforce discipline as per rules.</p>	Ad. A
2019.074	<p>The above minutes are read and confirmed.</p>	

Sd/-

**VICE-CHANCELLOR**