

Template

[Title: 14pt centered bold - elements, and acronyms should be capitalized]

Jane Doe¹, John Doe²

1. Institution/Organization, address

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E-mail: provide one email address

[Author name(s):10pt Centered Bold; presenting author's name underlined]

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(Short abstract within 45 words) The abstract template is to assist your submission and ensure a uniform style throughout the handbook. To maintain the formatting of this document you can type over the text.

Please ensure your abstract is within the **one page limit**, including equations, drawings, figures and references. Abstracts must contain a title, author names and their organizations. **Paper size should be A4** (21 cm × 29.7 cm). **Margins should be set for a 2.54 cm top, bottom, left, and right. Do not add page numbers.** Avoid asterisks, acknowledgements, job descriptions or footnotes.

The text style is as follow: Please use text font - **Times New Roman** and single spacing throughout the document. **The title is 14pt** centered bold, 12pt spacing after title. **The author name(s) is 10pt centered bold**, 12pt spacing between author name(s) and the abstract. Author name(s): first name then last name in full; the organization(s) and one contact email address to follow. Enter the name of the presenting author first and underlined. **All body text is 10pt**, alignment Justified, 12pt spacing after each paragraph.

Figures should have a caption and be readable. Figures should be placed as close as possible to where they are mentioned in the text. Figures can be provided in greyscale or colors. **Figure captions should be centered beneath figures, in an 8pt** font and indented 1 cm on both sides and justified on both right and left sides. Sans Serif Fonts such as **Arial can be used in Figures**.

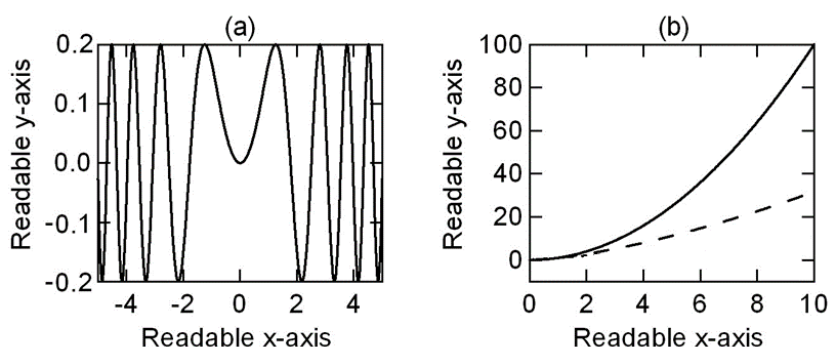


Fig. 1 The abbreviation “Fig.” (for figure) should appear first, followed by the figure number, a period, and then the figure caption.

References should be formatted in the style given below. References should appear at the end of the abstract and follow a numerical order of appearance in the text. **The references are 8pt**, left-aligned, 0pt spacing before and after. Within the main text, references should be designated by a number in brackets [1], and they should precede a comma or period [2]. Two references cited at once should be included together [2,3], separated by a comma, while three or more consecutive references should be indicated by the bounding numbers and a dash [1–3].

Thank you for complying with the formatting provided here.

References

[1] Authors should be listed surname first, followed by a comma and initials of given names. Year. Italicised Abbreviated Journal Title, Volume number, page numbers.

[2] Authors should be listed surname first, followed by a comma and initials of given names. Chapter name, in Italicised Book Title, Editors should be listed surname first, followed by a comma and initials of given names. Year, Publisher, Place, page numbers.