


KANNUR UNIVERSITY
(Abstract)

Examinations- Rules and Regulations pertaining to malpractices in the University Examinations- Revised- orders issued.

EXAMINATION BRANCH

EX.XI.2/SMP/2166/2018

Kannur Civil Station P.O, Dated: 19-07-2018

Read :1. U.O No.EX. IX.2/SC/2010 dated 20/10/2012.

2. Item No 2018.399 of the meeting of the Syndicate, held on 21-05-2018.

3. The minutes of the meetings of the Standing Committees of the Syndicate on Examinations & Discipline and Student Welfare, held on 08/06/2018 & 12/06/2018.

4. Item No 2018. 524 of the meeting of the Syndicate, held on 13-07-2018.

ORDER

1.The modified Rules and Regulations pertaining to malpractices in the University Examinations were implemented with effect from March 2011 examinations, as per paper read (1) above.

2.The Syndicate as per paper read (2) above, recommended amendments to the existing rules and regulations pertaining to malpractices in the University Examinations, authorising the Standing Committees on Examinations & Discipline and Student Welfare for proposing the same.

3.The Standing Committees on Examinations & Discipline and Student Welfare vide paper read as (3) above, recommended to modify the punishments of certain malpractice cases envisaged in the Rules and Regulations pertaining to malpractices and further recommended certain clarifications to the terms used in the existing regulations, read as reference (1) above.

4.The Syndicate, at its meeting held on 13/07/2018,vide item No.2018.524, as referred (4) above, resolved to approve the recommendations of the Standing Committees read as paper (3) above.

5.Sanction has been accorded by the Controller of Examinations, for the implementation of the revised Rules and Regulations, as per the recommendations of the Standing Committee on Examinations & Discipline and Student Welfare, in toto, as approved by the Syndicate, subject to report to the Academic Council.

6.Orders are therefore issued implementing the revised Rules and Regulations pertaining to malpractices in the University Examinations. This will come into effect from 01/03/2018 and the cases which are reported after this date, will be governed by this regulations.

7. The malpractice cases, which which have already been disposed off, will not be reopened.

8. The paper read (1) stands modified to this extent.

9. The revised regulations are appended.

Sd/-

CONTROLLER OF EXAMINATIONS

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The Principals of all affiliated colleges

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**RULES AND REGULATIONS PERTAINING TO MALPRACTICES IN THE
UNIVERSITY EXAMINATIONS**

Short Title and Commencement

- 1) These regulations shall be called the "KANNUR UNIVERSITY REGULATIONS PERTAINING TO MALPRACTICES IN THE UNIVERSITY EXAMINATIONS - 2018"
- 2) They shall come into force from 01-03-2018. The cases reported after the date will be governed by this regulations.

Definitions

In these regulations, unless the context otherwise requires:

- 1) '**Annulment of Performance**' means and includes cancellation of the performance of the student at the theory but does not include performance at Practical examinations, term work, project work with its term work, oral or practical and dissertation examinations unless malpractice used there at.
- 2) '**Annulment of the performance of the student in particular semester/session**' means and includes all papers and its results appeared by the student in that semester/session in which the candidate resorted to malpractice.
- 3) '**Disciplinary Authority**' shall mean the authority competent under these regulations to impose penalties on the students indulging in malpractice.
- 4) '**Misconduct**' is a generic term and shall mean conduct that is inappropriate, wrong or improper behaviour or conduct and includes misdemeanor, delinquency, indiscipline and other acts amounting to offences involving moral turpitude or acts which adversely affect the prestige of the institution or University.
- 5) '**Malpractice**' shall mean misconduct in relation to the conduct of any examination conducted by the University and includes any acts of omission or commission mentioned in these regulations.
- 6) '**Material related to the subject of examination**' means and includes, the material produced as evidence, or any material certified as related to the subject of the examination by a competent person. If the material is not produced as evidence or has become swallowed or destroyed or snatched away or otherwise taken away or spoiled by the student or by any other person acting on his behalf to such an extent that it has become illegible, the presumption shall be that the material did relate to the subject of the examination.
- 7) '**Marks of identification**' means writing their names and register number, or any marks of identification including invocation to Gods written in any place other than the place indicated for writing the Register Number in the answer book.

8) '*Enquiry Committee*' shall mean the Committee appointed by the Vice Chancellor for enquiring into any malpractice, misconduct or lapses committed by University students during University examinations.

9) '*Possession of unfair means material by a student*' means having any unauthorized material on his/her hand or pocket or purse or desk or chair or table or at any place within his/her reach, in the examination hall and its environs or premises at any time from the commencement of the examination till its conclusion.

10) '*Preliminary Enquiry*' shall mean a fact finding enquiry conducted in the centre of examination by the concerned Chief Superintendent/Principal/HoD in the nature of an investigation into any complaint or report, before initiating a regular enquiry under these Regulations. None of the provisions of these Regulations, ordinarily, shall be applicable to such preliminary enquiry.

11) '*Student found in possession*' means a student, reported in writing, as having been found in possession of 'unfair means material' by the Invigilator/Additional Chief or member of the Vigilance Committee or Examination Squad or any other person authorized for this purpose. If the unfair means material is not produced as evidence because of it being reported as swallowed or destroyed or snatched away or otherwise taken away or spoiled by the student or by any other person acting on his behalf to such an extent that it has become illegible, report to that effect submitted by Chief Superintendent/ Principal or any other authorized person to the Controller of Examinations or any officer authorized in this behalf shall be taken into account.

12) '*Unfair means relating to examination*' means and includes directly or indirectly committing or attempting to commit or threatening to commit any act or coercion, undue influence or fraud or malpractice with a view to obtain wrongful gain to him/her or to any other person or causing loss to other person/s.

13) '*Unfair means material*' means and includes any material whatsoever, related to the subject of the examination, printed, typed, handwritten, photocopied or otherwise on the person or on clothes, palm or body of the student or on wood or other materials, in any manner or in the form of diagram, map or drawing or electronic aids etc., which is not allowed in the examination hall.

14) '*University examinations*' means and includes all examinations conducted by the University at various examination centers and all examinations conducted internally by the University Departments/ University Centers.

15) Words and expressions used and not defined in these regulations but defined in the Karnataka University Act, Statutes or in the interpretations, shall have the meaning respectively assigned to them in those acts/statutes/interpretations.

III General

1) On receipt of a report regarding use of unfair means by any student at any University examinations including breach of any of the rules laid down by the University Authorities for proper conduct of examination, the Syndicate shall have power at anytime to initiate an enquiry wherever necessary and to punish for such unfair means or breach of the rules by exclusion of such student, either permanently or for a specified period, from any University examination or from any University course in a College or recognized Institution or in the University Department.

or by cancellation of the result of the student in the examination for which the student appeared and also for imposing fine for resorting to malpractice, according to the gravity of the offence.

2) Every University student shall at all times take reasonable steps to ensure and protect the interest and prestige of the Institution/University, pursue his/her studies diligently in accordance with the laws of the university, maintain discipline and do nothing which is unbecoming of a University student. Opposing all these shall be deemed to be tantamount to misconduct.

3) During the examination, candidates shall be under the disciplinary control of the Chief Superintendent of the Centre or any person authorized by him in this regard.

4) Everyday, before commencement of the examination, instructions shall be given to all the candidates to search their belongings, pockets, purse, chair, desk, floor etc. And hand over all papers, books, notes, photo copies, reference materials of all kinds, mobile phones, pen scanners, bluetooth equipment or any other materials that are not permitted to use in the examination hall for writing examination. Late comers may also be subjected to these instructions. Being in possession of any of these items referred above, shall be construed as intent to use unfair means in the exam and shall be dealt with as malpractice and action shall be taken as per the regulations.

V *Some Acts of Commission and Omission/unfair means amounting to malpractice:*

The following shall deem to be acts of commission and omission / unfair means, amounting to malpractice.

1) Bringing in or being in possession of any document, written paper, book, photocopy or any other material including electronic devices such as cell phones, digital diary, programmable calculator, pen scanner, bluetooth equipment etc., other than those permitted by the University, in the examination hall, at any time during the examination or copying from the same.

2) Taking or giving or attempting to take or give, any help from, or to any person or from any material, written, recorded, typed, printed or electronic or in any other form whatsoever.

3) Removing original sheets of an answer book and/or inserting new ones, or taking outside the examination hall, any answer book issued at the examination hall.

4) Writing answers in any form in the question paper or admission/hall ticket.

5) Copying answers of another candidate, or assisting any other candidate in copying answers either from his own answer book or from common or different sources.

6) Possession of another candidate's answer book/answer sheet.

7) Being a party to mass copying, that is to say, where, barring minor or insignificant deviations, the questions chosen for answering, his/her answers and answers of two or more students appearing simultaneously for the examination in the same centre are almost identical in content, sequence, or pattern, or having such other revealing features in common.

8) Using impersonation techniques in any form to appear or to write answers in answerbooks.

9) The presence of unusual marks, folding, creases, wrinkles or soiled appearances in one or more answer scripts or any other attempt to disclose identity; or writing on the question paper or any other paper some answers to the questions set in the question paper. Writing the names and register number, in any place other than indicated.

- 10) Altering, defacing, tampering with the answer book, identity card, or admission ticket or any other relevant documents or handing over or parting with his identity card or admission ticket to a third party during the examination period.
- 11) In case of apprehension by authorized persons or authority for any suspected act of malpractice, offering resistance to such apprehension or escaping or attempting to escape or disobeying instructions, or declining to give written explanation when asked to do so, or destroying or substantially altering any material evidence seized, or about to be seized.
- 12) Re-entering or attempting to re-enter examination hall, during the hours of examination, after he had left the same earlier, without permission or without proper escort.
- 13) Being in possession of answer book outside the examination hall.
- 14) Using abusive or obscene language, or behaving in a disorderly or unruly manner or using physical violence, in or around the examination hall.
- 15) Using any means to communicate or attempting to communicate with the examiners, or officers of the examination, directly or indirectly with requests, threat, inducement, appeal or undue influence upon them, for favour in the examination or for award of marks.
- 16) Using or attempting to use any other unfair means to deceive, mislead or induce the authorities.
- 17) Communicating with any candidate or any other person in or outside the examination hall by any means of communication, with a view to take unfair assistance or aid to answer the questions.
- 18) Writing the name of the candidate, signature or register number in any place other than indicated.
- 19) Marking of invocation to Gods or any other marks of religious identification/personal identification in the answer book.

Disciplinary Authorities:

- 1) The powers regarding discipline, disciplinary action and imposing punishments in regard to University students shall vest with the Syndicate.
- 2) The Standing Committee on Examinations and Discipline of the Syndicate is empowered by the Syndicate, through a resolution, to impose any of the punishments given at *Appendix-A* to the regulations.
- 3) If the student admits the malpractice/misconduct, the Standing Committee on Examinations and Discipline of the Syndicate shall impose the punishments given at *Appendix-A* as per the regulations.
- 4) If the student denies the malpractice, based on the report of the Enquiry committee constituted for the purpose, the Standing Committee on Examinations and Discipline shall impose the punishments given at *Appendix-A* as per these regulations. The Standing Committee of the Syndicate shall impose a fine on the student, if declared guilty. If the student concerned fails to pay the fine within a stipulated period, the competent authority may impose on such a student, additional punishment/penalty, as it may deem fit.

VI Procedure for Reporting of Malpractice

- 1) When a case of malpractice is detected at an examination centre by any Invigilator/ Teacher/ Squad member/Additional Chief Superintendent appointed to supervise the examination, he/she shall immediately seize all documents and materials concerned which are suspected to be the evidence of the malpractice and detain the candidate and send intimation to the Chief Superintendent. On arrival of the Chief Superintendent, the invigilator shall hand over the candidate and the confiscated materials to the Chief Superintendent. The Chief Superintendent, when detects the malpractice or on getting the report of the invigilator, shall conduct a preliminary enquiry immediately. If the observation indicates the commitment of malpractice in the examination hall, the Chief Superintendent shall obtain written report of the invigilator of that examination hall and a written statement from the candidate.
- 2) The Chief Superintendent may permit the candidate to write the examination in a fresh answer book (Answer book-II).
- 3) If the candidate refuses to hand over the incriminating material, or destroys or runs away with the material, the facts shall be brought to the notice of the Chief Superintendent and the matter may be recorded and duly witnessed by two members of the supervisory staff. If the candidate runs away, the assistance of Police may also be sought.
- 4) If the candidate refuses to give a written statement, the candidate shall be asked to record in writing the reason for his refusal to give a written statement. If he refuses to do even that, the facts shall be recorded and signed by the Chief Superintendent, duly witnessed by the invigilator/ Addl. Chief Superintendent.

VII Documents to be sent to University while reporting Malpractice:

1. The Chief Superintendent/Principal/Additional Chief Superintendent shall send a detailed report together with all the materials and documents confiscated from a particular student with his/her written statement and the report of the invigilator. *The nature of malpractice charges against the particular student shall be specific. (in accordance with Appendix-A).*

2. The answer book of the candidate, suspected of indulging in malpractice, seized by the Chief Superintendent shall be marked as "Answer book- I". However the Chief Superintendent may permit the candidate to write the examination in a separate answer book marked as "Answer book - II". Both shall be sent together to the Controller of Examinations, by name, in a 'separate sealed cover' superscribing on the cover as "SMP" (Suspected case of Malpractice). The SMP cover shall not be placed in the bundle of other answerscripts while sending to the University. **The SMP cover is to be sent separately.**

The SMP cover shall contain the following:

- Report of the Chief Superintendent
- Report of the Invigilator
- Statement of the candidate
- Confiscated materials
- Answer book-I & Answer book-II (both together)

3) Depending on the gravity of the malpractice, the Chief Superintendent has the power to expel the candidate detected of indulging in serious misconduct/ malpractice/ using unfair means in the

examination and may also score off the answer book in front of the candidate and forward the same to the Controller of Examinations, addressing by name, in a separate sealed cover along with his report.

VIII Malpractice detected during valuation:

In respect of malpractice cases detected during the course of valuation of answer papers by the Additional Examiners or Chief Examiners or Chairman, a report of the malpractice detected along with the answer script/s and other incriminating materials, if any, shall be sent to the Controller of Examinations by name in a separate sealed cover, superscribing "SMP". If the valuation has already been carried out partially or wholly, the marks of SMP candidate awarded if any, shall not be entered in the main marksheet in which the marks of other candidates are furnished. The marks awarded to the candidate involved in suspected malpractice shall be entered in a separate mark list and which also shall be sent to the Controller of Examinations along with the answer script/s suspected for malpractice and other incriminating materials(if any), along with a report as detailed above.

IX Mass Malpractice:

If the Vice Chancellor is satisfied, based on the report of the Chief Superintendent/University Examination squad, Enquiry officer/Enquiry Committee or otherwise, that there has been copying on a mass scale (more than 33.33% students involved in copying) at a particular examination centre, he may cancel the examination of all the candidates concerned and place the matter in the next meeting of the Syndicate for ratification.

X Malpractice involving Chief Superintendent/Teacher/Invigilator/Staff:

1) If malpractice from the part of the Chief Superintendent/Teacher/ Invigilator/Staff of the college or centre is detected from an Unaided college/centre, the affiliation of the centre shall be cancelled.

2) In case of Government/Aided colleges, the person/s indulged in malpractice shall be permanently debarred from Examination duties and shall initiate disciplinary action as per the rules.

XI Enquiry & the Enquiry Committee:

1) When the candidate denies the charges of malpractice after getting the charge memo from the University, detailed enquiry shall be conducted in such cases.

2) The Vice Chancellor shall constitute an Enquiry committee consisting of single Enquiry Officer or three enquiry officers as the case may be. The Enquiry Officer/s shall be chosen from among the teachers, preferably permanent faculty of Aided/Govt.colleges/University Departments, having minimum three years teaching experience.

3) If a three member Committee is appointed, one of the members of the three member committee so nominated shall be appointed as Chairman, by the Vice Chancellor.

4) The Enquiry Officer / Enquiry Committee shall inquire into cases of alleged malpractices in University examinations, in accordance with procedures outlined in these regulations and based on its findings, recommends the imposition of appropriate penalties/punishment given at **Appendix** to these regulations, on the candidate/s.

- 5) Where the accused student/s admits the charges in front of the Enquiry Officer which was denied by him/her earlier, the Enquiry Officer may accept the same, obtain a written statement from the candidate on this account and make suitable recommendations to the Controller of Examinations including the proposed penalty as per the *Appendix- A*.
- 6) If the accused student fails to appear before the Enquiry Officer on the date and time specified for the enquiry, (unless the Enquiry Officer decides to issue fresh note on genuine grounds), may proceed with his recommendation based on the findings on the reports and proceedings in the case and the report may be forwarded to the Controller of Examinations.
- 7) The student, while appearing before the Enquiry Officer on a fixed date and denies the charges again, the Enquiry Officer shall record the statement of the candidate and forward the statement along with the report of the Enquiry Officer to the Controller of Examinations.
- 8) The accused candidate shall not have the right or liberty to be assisted or represented by any Legal Practitioner or any other person for the enquiry; but shall have access to the copies of the papers or other materials produced during enquiry, which shall be shown to him/her. However he/she shall not be entitled to get copies of any such documents shown to him/her.
- 9) The Enquiry Officer, in his discretion, may also deny access of any documents or materials to the accused to preserve the confidential nature of the documents wherever necessary.
- 10) Where the proceedings relate to two or more students, the Enquiry Officer may enquire such cases after calling upon both the students involved in the Malpractice.
- 11) The Enquiry Officer shall follow the Principle of Natural Justice while dealing with the case.
- 12) The report of the Enquiry, submitted by the Enquiry Officer shall be placed before the Standing Committee on Examinations and Discipline for consideration.
- 13) The punishments imposed by the Standing Committee on Examinations and Disciplines, approved by the Vice-Chancellor shall be communicated to him/her.
- 14) The final University order in the matter of malpractice shall be issued to the candidate after complying the formalities and remittance of fine imposed by the Standing Committee of the Syndicate as in other cases.
- 15) In case the Standing Committee on Examinations and Discipline feels that the report of the Enquiry Officer is unconvincing or evasive, another detailed enquiry shall be conducted in such cases by a three member Enquiry Committee, nominated by the Vice-Chancellor. Such enquiry shall be conducted in the University Headquarters. The Controller of Examinations shall issue a notice in writing to the accused, setting forth the facts in brief and directing him to appear before the Enquiry Committee at University Headquarters on a fixed date and time.
- 16) The new Enquiry Committee, so appointed, may record the statement of the accused and shall prepare the findings and forward to the Controller of Examinations, which shall be placed in the meeting of the Standing Committee on Examinations and Disciplines.
- 17) If the charges against the student are found baseless or not established to prove and if the student was under suspension during enquiry, the number of days of suspension shall be added to his attendance and his/her withheld results are to be released. The matter shall be informed to the candidate also by an order.

5) The Enquiry Officer /Enquiry Committee will function as a recommendatory body and submits its recommendations in the form of a report to concerned competent authority. The Standing Committee on Examinations and Discipline of the Syndicate will issue final orders with regard to the penal action to be taken against the student/s after taking into account the Enquiry report facts and findings of the case and after ensuring whether reasonable opportunity has been given to the concerned implicated student in his / her defence, and that the principle of natural justice has been followed and the recommended quantum of punishment is in accordance with the guidelines laid down in this behalf.

XII Procedure for imposing penalties and conducting Enquiry:

a) If the student accepts the charges of malpractice:

- 1) The Controller of Examinations on getting the report of a Suspected case of Malpractice from the centre of examination, shall issue a show cause memo/notice to the accused student/s concerned, mentioning the allegation as reported by the Chief superintendent/Principal/Additional Examiner/Chairman and shall direct the student to clarify why action should not be taken against him/her. The suspected Malpractice student shall be required to submit a written statement within a specified time. He/She shall also inform whether he/she desires to be heard in person.
- 2) If the candidate accepts the charges of malpractice after receiving the show cause memo, the Controller of Examinations shall forward such cases before the Standing Committee on Examinations and Discipline for consideration. The Standing Committee on the basis of the report received from the Chief Superintendent/Principal, explanation of the candidate and other relevant documents available, shall impose punishments provisionally (cancellation of exam/s taken by the candidate with its results, debarring from appearing the exam/s in the following chance/s) & Fine will be levied according to the gravity of the offence, as per the *Appendix-A* of these regulations.
- 3) The punishment and amount of fine shall be informed to the student and the Chief Superintendent/ Principal of the college or centre as the case may be.
- 4) When the candidate accepts the punishments imposed on him and remits the fine, final orders confirming the punishment shall be issued to him/her by the Controller of Examinations and a copy of the same shall be sent to the Chief Superintendent/Principal.

b) If the student denies malpractice:

- 1) If a student denies the Malpractice alleged on him, the Controller of Examinations shall forward such cases for a detailed enquiry.
- 2) In such cases, the Vice-Chancellor may appoint an Enquiry Officer among the teachers preferably permanent faculty, having minimum three years teaching experience. The Enquiry Officer shall be appointed from Aided/Government Colleges/University Departments other than the College/Centre, from where the Malpractice was reported.
- 3) The Controller of Examinations may forward the copies of all relevant documents to the Enquiry Officer.
- 4) The Enquiry Officer shall look into the charges against a student/s or candidate/s as per the documents forwarded by the Controller of Examination and shall direct the student to be present before him at his College/Department/Centre on a specified date and time, for a personal hearing.

- 18) All examination results of a suspected malpractice candidate shall be withheld till the competent authority takes final decision in the matter.
- 19) If a particular case of a candidate is left for enquiry and the enquiry is not completed within a stipulated time, he /she shall be allowed to appear the forthcoming examinations, on request, as a special case.
- 20) All documents including proceedings/report of malpractice shall be treated as confidential and will not be made available to any person even under RTI Act till a final decision on the matter is taken by the competent authority.
- 21) The proceedings and records of the Enquiry Committee shall be preserved for a period of three years from the date of submission of the report by the Enquiry Committee to the University.
- 22) The whole process of dealing with a particular case of malpractice shall be completed within a period of four months from the date of receipt of the report of malpractice from the Chief Superintendent/Principal/Additional Examiners.

XIII Repeal:

All the existing rules and regulations relating to Malpractice stand repealed in so far as they relate to matters for which provisions are made in these regulations. In respect of matters for which no provisions are made in these regulations, or if any term or expression used in these regulations require urgent interpretation or clarification, such matters may be considered and decided by the Vice-Chancellor and shall be reported to the Syndicate accordingly.

Appendix-A: Classification of Malpractices and Punishments

| Sl. No | Nature of malpractice | Quantum of Punishments (a,b & c to be imposed in each case) |
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| 1 | i) Student found in 'possession of unfair means material' (written or printed) related to the subject of examination. ii) Found having written/printed 'unfair means material' on palms or on the body, on the clothes, handkerchief, scientific tables, hall tickets, on calculators, other electronic devices etc., while in examination. | a) Annulment* of the performance of the candidate in the particular paper at the University/College/Institution examination** in full. b) The candidate is permitted to appear for the examination of the cancelled paper in the immediate subsequent chance. c) A fine of ₹ 2500/- (Rupees Two thousand and Five hundred only) |
| 2 | Copying from 'material related to the subject of examination' (in the form of manuscripts, reduced xerox copies, printed materials, text books, electronic devices, etc.) | a) Annulment of the performance of the candidate in the particular paper at the University/College/Institution examination in full. b) The candidate is not permitted to appear for the examination of the cancelled paper in the immediate subsequent chance. c) A fine of ₹ 4000/- (Rupees Four thousand Only) |
| 3 | Possession of another student's answer-book or answer sheet | a) Annulment of the performance of both the candidates in the particular paper at the University/College/Institution examination in full. b) The candidates are permitted to appear for the examination of the cancelled paper in the immediate subsequent chance. c) A fine of ₹ 5000/- (Rupees Five thousand only) for each student. |
| 4 | Possession of another student's answer book or answer sheet and actual evidence of copying from it | a) Annulment of the performance of both the candidates in the particular paper at the University/College/Institution examination in full. b) The candidate, who has copied, is not permitted to appear for the examination of the cancelled paper in the immediate subsequent chance and the other is permitted for the same. c) A fine of ₹ 5000/- (Rupees Five thousand only) for both the students. |
| 5 | Mutual / Mass Copying | a) Annulment of the performance of all the candidates in the particular semester/session*** at the University/College/Institution examination in full. b) The candidates are not permitted to appear for the examinations of the cancelled papers in the immediate subsequent chance. c) A fine of ₹ 10000/- (Rupees Ten thousand only) for each candidate. |

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| 6 | Found having written request for favour of marks in the answer script | <p>a) Annulment* of the performance of the candidate in the particular paper at the University/ College/ Institution examination** in full.</p> <p>b) The candidate <i>is permitted</i> to appear for the examination of the cancelled paper in the <i>immediate subsequent chance</i>.</p> <p>c) A fine of ₹ 1000/- (Rupees One thousand only)</p> |
| 7 | Smuggling-out or smuggling-in of blank answer book/sheet as copying material. | <p>a) Annulment of the performance of the candidate in the particular semester/session at the University/ College/Institution examination in full.</p> <p>b) The candidate is <i>not permitted</i> to appear for the examinations of the cancelled papers of the semester/session, for next <i>two consecutive chances</i>. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 10000/- (Rupees Ten thousand only)</p> |
| 8 | Smuggling-out or Smuggling-in of written answer book/sheet based on the question paper set at the examinations. | <p>a) Annulment of the performance of the candidate in the particular semester/session at the University/ College/ Institution examination in full.</p> <p>b) The candidate is <i>not permitted</i> to appear for the examinations of the cancelled papers of the semester/session, for next <i>two consecutive chances</i>. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 12000/- (Rupees Twelve thousand only)</p> |
| 9 | Smuggling in of answer book/sheet (main or additional sheet) written from outside the examination hall and inserting it with other answer book or any other insertions in answer book. | <p>a) Annulment of the performance of the candidate in the particular semester/ session at the University/ College/ Institution examination in full.</p> <p>b) The candidate is <i>not permitted</i> to appear for the examinations of the cancelled papers of the semester/session, for next <i>two consecutive chances</i>. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 15000/- (Rupees Fifteen thousand only)</p> |
| 10 | Smuggling-in of written answer book and forging signature of the Invigilator thereon. | <p>a) Annulment of the performance of the candidate in the particular semester/ session at the University/ College/ Institution examination in full.</p> <p>b) The candidate is <i>not permitted</i> to appear for the examinations of the cancelled papers of the semester/session, for next <i>two consecutive chances</i>. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 15000/- (Rupees Fifteen thousand only)</p> |
| 11 | Possession of Mobile phone in the examination hall | <p>a) Annulment of the performance of the candidate in the particular paper at the University/ College/ Institution examination in full.</p> <p>b) The candidate <i>is permitted</i> to appear for the cancelled paper in the <i>immediate subsequent chance</i>.</p> <p>c) A fine of ₹ 3000/- (Rupees Three thousand only)</p> |

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| 12 | (i) Possession of Mobile phone in the examination hall and evidence of communication of matters related to the examination or copying or receiving or sending matters related to the examination using the phone (ii) Malpractice by using Blue tooth, Earphones & Microphones | <p>a) Annulment of the performance of the candidate in the particular paper at the University/College/Institution examination in full.</p> <p>b) The candidate is not permitted to appear for the examination of the cancelled paper for next two consecutive chances. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 8000/- (Rupees Eight thousand only)</p> |
| 13 | Identical answer/s in answer book/s, reported by the Chairman/Chief/Examiner during valuation | <p>a) Annulment of the performance of the candidates in the particular paper at the University/College/Institution examination in full.</p> <p>b) The candidates are not permitted to appear for the examination of the cancelled paper in the immediate subsequent chance.</p> <p>c) A fine of ₹ 5000/- (Rupees Five thousand only) for each candidate.</p> |
| 14 | Interfering with or counterfeiting of University/College / Institution seal, or answer books or office stationery used in the examinations | <p>a) Annulment of the performance of the candidate in the particular semester/session at the University/College/Institution examination in full.</p> <p>b) The candidate is not permitted to appear for the examinations of the cancelled papers of the semester/session, for next two consecutive chances. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 12000/- (Rupees Twelve thousand only)</p> <p>(Depending upon of the gravity of offence, permanent debarring at the University/College/Institution examinations and shall report the case to the Police as per the provisions of Kannur University Act/Statute/ Rules/Regulations).</p> |
| 15 | Misconduct such as using obscene language/ violence / threat at the examination centre by a student at the University / College / Institution examination, to Supervisors or Examiners | <p>a) Annulment of the performance of the candidate in the particular semester/session at the University/College/Institution examination in full.</p> <p>b) The candidate is not permitted to appear for the examinations of the cancelled papers of the semester/session, for next two consecutive chances. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 15000/- (Rupees Fifteen thousand only)</p> <p>(Depending upon of the gravity of the offence, permanent debarring at the University/College/Institution examination and shall report the case to the Police as per the provisions of Kannur University Act/Statute/ Rules/Regulations)</p> |

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| 16 | Insertion of currency notes to bribe or attempting to bribe any of the persons connected with the conduct of examinations. | <p>a) Annulment of the performance of the candidate in the particular paper at the University/ College/ Institution examination in full.</p> <p>b) The candidate is permitted to appear for the examination of the cancelled paper in the immediate subsequent chance.</p> <p>c) A fine of ₹ 4000/- (Rupees Four thousand only)</p> <p>(Note: This money shall be credited to the Kannur University Account)</p> |
| 17 | Impersonation at the University / College / Institution examination | Annulment of the performance of the candidate in the particular semester/session at the University/ College/ Institution examination in full & Permanent debarring at the University/College/ Institution examinations, depending upon the gravity of the offence. Shall report the case to the Police as per the provisions of Kannur University Act/ Statute/ Rules /Regulations. |
| 18 | All other malpractices not covered in the aforesaid categories, such as Tampering or tearing answer sheets, Swallowing the manuscripts used for copying, Resistance to hand over copying materials to invigilator or the chief, Erasing or altering register numbers in examination hall, Disturbing other candidates in the examination hall, Tampering or altering the marklists/ grade card and production of the same etc. | <p>a) Annulment of the performance of the candidate in the particular session at the University/ College/ Institution examination in full.</p> <p>b) Severe punishment depending upon the nature and gravity of the offence as imposed by the Standing Committee of the Syndicate.</p> <p>c) A fine of ₹ 10000/- (Rupees Ten thousand only)</p> |
| 19 | If the candidate is involved in the malpractice for the second time | <p>a) Annulment of performance of the candidate in the particular semester/session at the University/ College/Institution examination in full.</p> <p>b) The candidate is not permitted to appear for the examinations of the cancelled papers of the semester/session, for next two consecutive chances. (excluding the appearance in which he/she is found resorted to malpractice).</p> <p>c) A fine of ₹ 15000/- (Rupees Fifteen thousand only)</p> |
| 20 | If the candidate is involved in more than one kind of malpractice at the same examination | <p>a) & b) punishment depending upon the nature and gravity of the offence as imposed by the Standing Committee of the Syndicate.</p> <p>c) A fine totalling the fine amount of all the charges imposed.</p> |
| 21 | Student involved in malpractices at the Practical exam / Dissertation/Project | To be dealt at par with the punishments provided for the theory examinations |

Clarifications:

- I. Annulment* of performance means cancellation or making invalid the performance of the candidate, which includes performance of the student at the theory(External examination) but does not include performance at Practical examinations, Internal,Term work, Project work, Oral examinations or dissertation unless malpractice used there at.
- II. University/College/Institution examination** means the examination conducted by the University or College or Institution as the case may be, in which he/she is found resorted to malpractice.
- III. Particular semester/session*** means the semester or session in which the candidate resorted to malpractice. Semester will be attributed to the candidates under semester system and session, for the candidates under yearly pattern.
- IV. While calculating the period of exclusion, the semester/session in which the malpractice was committed, should not be included.

Fees:

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| Processing fee for each case of Suspected Malpractice (to be levied from the candidate found resorted to malpractice) | ₹ 1000/- |
| Fee for the Enquiry (to be levied from the candidate found resorted to malpractice) | ₹ 1000/- |
| Penalty for not appearing before the Enquiry Officer or Enquiry Committee on the date fixed for Enquiry (to be levied from the candidate found resorted to malpractice) | ₹ 1000/- |

Sd/-
CONTROLLER OF EXAMINATIONS